

Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
January 18, 2012

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the Flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 11, 2012. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Julia Hasser-present, Mr. Mark Pausch-present, Mr. Josh Hochberg-present, Mr. Robert Steen-absent.

Also present: Mayor Ed Zimmerman, Borough Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Attorney James Harding.

MAYOR'S COMMENTS

Mayor Zimmerman commented that the January reorganization meeting went smoothly, and he was proud of the guests that came. Mayor Zimmerman attended a total of 12 re-org meetings, including ten towns other than Rocky Hill. The next Somerset County Governing Officials dinner is the second Wednesday in February, and the speaker will be a reporter from the Star Ledger. During the historic preservation work on Borough Hall, there will be a monument in front of the building recognizing that the preservation work is being done.

APPROVAL OF MINUTES

Regular Meeting Minutes – January 2, 2012 –Hasser moved to approve the minutes as presented. Hochberg seconded the motion. Motion carried on roll call vote- all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch

Against: None

Abstain: None

Executive Session Minutes

None

REQUEST OF COUNCIL FOR NEW OR OLD BUSINESS (NOT ON AGENDA)

Under Unfinished Business, the Fire Prevention proposal was added. Under New Business, the budget meeting was added.

PUBLIC COMMENT

The floor was opened to the public for comments/questions.

Hearing none, the floor was immediately closed.

APPROVAL OF VOUCHERS

Bill list dated January 18, 2012 was presented for approval. Donahue made a motion to approve all vouchers except numbers 7064 and 7085. Motion seconded by Pausch. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch

Against: None

Abstain: None

Donahue moved to approve voucher 7085. Hasser seconded the motion. Motion carried on roll call vote – all ayes.

For: Donahue, Hasser, Hochberg, Pausch

Against: None

Abstain: Bremner

Approved February 6, 2012

Hochberg recused himself from discussion and voting on voucher 7064 related the Rocky Hill First Aid Squad. Donahue moved to approve voucher 7064, and Hasser seconded the motion. Motion carried on roll call vote – all ayes.

For: Donahue, Hasser, Pausch

Against: None

Abstain: Bremner

DEPARTMENTAL REPORTS

Tax Collector—December 2012

Court Administrator—December 2012

Mayor Zimmerman summarized the Court Administrator's report. Motion was made by Hasser to accept the reports as presented. Motion seconded by Pausch. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch

Against: None

Abstain: None

COMMITTEE REPORTS

Administration & Records –Nothing to report at this time.

Buildings & Grounds –Council Member Bremner made several repairs to Borough Hall including fixing the toilet and bathroom door, fixing a hole in the wall, and repairing a window in the nursery school. Currently cleaning the cellar. Had a meeting about building safety with security company. Mayor Zimmerman commented that the contract for the preservation of Borough Hall has been signed, and Council Member Bremner needs to meet with the architects. Mayor Zimmerman asked Council Member Donahue to send pictures of the 9/11 Memorial to the New York/New Jersey Port Authority. The Mayor also said that he wants the new phone system to be installed as soon as possible.

Finance & Insurance – Council Member Donahue reported that he made contact with Alamo Insurance. Mayor Zimmerman commented that the Borough has three auto insurance policies and perhaps they can be consolidated. The Mayor mentioned that the emergency services office housed inside the fire department was damaged in the flood and may need additional funding this year. The Mayor also noted that the Borough budget surplus has increased.

Public Safety & Emergency Services – The Mayor reported that he sent a letter to the County Dispatcher offering antenna space on the water tower in exchange for a larger generator.

Streets & Roads – The Mayor appointed Council Member Hasser to the Central Jersey Transportation Forum.

Water, Sewer & Environmental Protection – An audit by the DEP revealed that the Borough currently has only one certified operator and should have two. Tim Lesko will find a second certified operator to work on an as-needed basis.

Council Representative to Planning Board –The Reorganization meeting was on January 10, 2012, but there were no applications heard. Toby Whitlock was elected Chair, and Connie Hallman was elected Vice Chair. Christine Witt is Recording Secretary. The professionals remain the same as 2011.

Council Liaison to Recreation Committee –Mayor Zimmerman asked Council Member Donahue to call a meeting of the Recreation Committee to begin working on the July 4th celebration.

Council Representative to Board of Health – Council Member Pausch announced that January is Radon Action Month and testing kits, provided by the County, are available for \$10 in the Borough Clerk's Office.

Zoning Official's Report – The goats are under control. A resident who replaced a roof without a permit has now received a permit.

Grants Committee – Borough Hall historic preservation grant previously discussed.

SPECIAL BUSINESS

Resolution Amending 2012-21 Appointment of Borough Engineer

This amendment to the resolution reduces the Borough Engineer's rates by \$15 per hour.

Bremner moved to approve the amendment to the resolution, and Donahue seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch

Against: None

Abstain: None

UNFINISHED BUSINESS

Proposal for dedication of Borough Hall

This item was tabled for future discussion.

Discussion of Fire Prevention Proposal

Council agreed that of the two options presented the \$6,000 option is preferable to the \$12,000. A resolution should be prepared to adopt the \$6,000 option.

NEW BUSINESS

Discussion of IT and Website Upgrades

Mayor Zimmerman stated that there are still email issues and the website is at least nine years old. The website may need to be updated and the network should also be examined. While the computers are still in good working order, there are problems with the printers and the battery back up.

Budget Meeting

The preliminary budget meeting with Mayor Zimmerman, CFO Monzo, and Council Member Donahue will be Wednesday, January 24. On February 6th there will be a budget meeting for all council members with proposed projects and their estimates.

COMMUNICATIONS:

Communications as listed, were distributed, disseminated and filed accordingly.

FINAL PUBLIC COMMENT

The floor was opened to the public for comments/questions.

Cliff Moore, Skillman Avenue, suggested that the Borough set up a Facebook page.

Susan Bristol, 104 Washington Street, thanked the Borough for reimbursing all the expenses from the Historic Preservation Celebration and thanked Council Member Hasser for acting as the liaison. Ms. Bristol offered to donate to the Borough an aerial photo of Rocky Hill from three different time periods. Ms. Bristol inquired about the status of the pedestrian crosswalks and asked if the town could put up markers to help pedestrians cross the streets. Ms. Bristol also inquired about the status of the 2003 Historic Preservation grant.

Peggy Harris, 66 Crescent Avenue, noted that the Van Horne Park pond is still flooding.

ADJOURNMENT:

Motion was made by Pausch with a second by Donahue to adjourn the meeting at 8:26 PM. All voted in favor of adjournment.

Respectfully submitted:

Christine Witt
Deputy Borough Clerk

List of Bills - (0110101001) CASH
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
7057	317 - CAMMPS HARDWARE INC	PO 3647 Halogen flood light	24.75	24.75
7058	39 - CENTRAL JERSEY SECURITY	PO 3672 1st qtr alarm monitoring	87.00	87.00
7059	497 - CHRISTINE WITT	PO 3661 Parking fees for AC Conference	17.00	17.00
7060	48 - ROCKY HILL COMMUNITY GROUP	PO 3637 Balance of July 4th expenses	10.58	10.58
7061	60 - COURIER NEWS	PO 3651 Advertising of Ordinance 2011-3	30.60	30.60
7062	71 - DIFRANCESCO BATEMAN PC	PO 3642 Legal services Nov. 2011	1,350.00	1,350.00
7063	72 - DUO BLDG MAINTENANCE	PO 3670 Janitorial Services Dec. 2011 & Jan	370.00	370.00
7064	82 - ROCKY HILL FIRST AID SQUAD	PO 2816 annual contribution 2010	1,643.00	1,643.00
7065	354 - IKON Office Solutions Inc	PO 3652 Copy machine rental Dec. 2011	124.50	124.50
7066	122 - KENCOR INC	PO 3653 Bi-monthly elevator service	75.00	75.00
7067	494 - Lucas Marxen	PO 3604 Creation of Historic Prservation So	337.50	337.50
7068	173 - N J League of Municipalities	PO 3673 NJ League of Municipalities 2012 du	227.00	227.00
7069	178 - NATL BD OF HEALTH ASSOC.	PO 3669 NALBOH Annual Membership Renewal (B	135.00	135.00
7070	184 - NEW JERSEY CONFERENCE OF MAYORS	PO 3668 NJ Conference of Mayors 2012 dues	295.00	295.00
7071	210 - PSE&G	PO 3655 December One Calls	789.98	789.98
7072	210 - PSE&G	PO 3663 Municipal Building Gas & Electric	706.18	706.18
7073	210 - PSE&G	PO 3665 Crescent Point Park Electric	15.11	15.11
7074	210 - PSE&G	PO 3666 Panicar Park electric	24.13	24.13
7075	213 - QSCEND TECHNOLOGIES INC	PO 3671 Support fees 2012	3,288.28	3,288.28
7076	319 - RARITAN VALLEY DISPOSAL INC	PO 3656 Garbage collection Dec. 2011	3,808.49	3,808.49
7077	457 - REBECCA NEWMAN	PO 3660 Candy for Council Meetings	29.94	29.94
7078	457 - REBECCA NEWMAN	PO 3679 Re-Org meeting supplies	26.79	26.79
7079	479 - RICHARD M. CONLEY LLC	PO 3586 Bank of America Tax Appeal	304.50	304.50
7080	247 - SOMERSET COUNTY TREASURER	PO 3639 4th quarter 2011 recycling	1,741.05	1,741.05
7081	247 - SOMERSET COUNTY TREASURER	PO 3657 Health Dept. fees Nov. 2011	955.08	955.08
7082	248 - SOMERSET CTY GOV. OFFS. ASSOC.	PO 3641 Somerset County Governing Officials	245.00	245.00
7083	251 - SOUTH BOUND BROOK BOROUGH	PO 3677 December Police Service	4,037.02	4,037.02
7084	452 - SPRINT-NEXTEL CORP	PO 3646 Mayor and Clerk's blackberries	165.51	165.51
7085	471 - THOMAS BREMNER	PO 3678 Tank lever for Boro Hall toilet	10.43	10.43
7086	495 - Township of Branchburg	PO 3605 Leaf Collection and Disposal Servic	13,000.00	13,000.00
7087	286 - VAN CLEEF ENGINEERING	PO 3662 Engineering services: Boro Council	1,189.00	1,189.00
7088	289 - VERIZON	PO 3649 Boro phone Dec. 2011	251.34	251.34
7089	289 - VERIZON	PO 3650 EMS phone Dec. 2011	61.27	61.27
7090	291 - VITAL SERVICES GROUP	PO 3675 Estimated Postage & Handling for 20	82.65	82.65
7091	293 - ROCKY HILL WATER & SEWER DEPARTMENT	PO 3640 4th quarter 2011 water and hydrants	754.00	754.00

TOTAL

36,212.68

Total to be paid from Fund 01 CURRENT FUND 35,875.18

Total to be paid from Fund 02 STATE AND FEDERAL GRANT FUND 337.50

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36,212.68

January 18, 2012
 List of Bills - (0810101001) CASH
 UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
6604	415 - AQUA PRO TECH LABS	PO 3658 Water test Dec. 2011	18.36	18.36
6605	366 - BRIAN A. RICHTER	PO 3644 meter reading 4th q. 2011	200.00	200.00
6606	71 - DIFRANCESCO BATEMAN PC	PO 3643 Sewer utility legal work Nov. 2011	165.00	165.00
6607	93 - Donna M. Griffiths	PO 3664 Postage for Q4 water bills	87.00	87.00
6608	321 - MIRACLE CHEMICAL CO	PO 3659 Chemicals: Sodium Hypochlorite	44.10	44.10
6609	450 - ONE CALL CONCEPTS INC	PO 3654 December One Calls	3.36	3.36
6610	204 - PITNEY BOWES	PO 3680 Postage machine rental Jan. 2012	29.00	29.00
6611	210 - PSE&G	PO 3667 Water Dept. electric	1,704.99	1,704.99
6612	316 - STATE OF NEW JERSEY PWT	PO 3676 4th quarter water tax	51.99	51.99
6613	259 - NEW JERSEY STATE TREASURER	PO 3674 NJ DEP Bureau of Water Allocation	205.00	205.00
6614	289 - VERIZON	PO 3648 Water dept. phone	28.89	28.89
TOTAL				2,537.69

Total to be paid from Fund 08 UTILITY OPERATING

2,537.69

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2,537.69

RESOLUTION 2012-21

APPOINTMENT OF BOROUGH ENGINEER

WHEREAS, on January 2, 2012, the Mayor and Council adopted resolution 2012-16 appointing William Tanner P.E., of Van Cleef Engineering at a rate of \$150.00 per hour, and

WHEREAS, William Tanner has revised his hourly rate to \$135.00 per hour, and

WHEREAS, the Borough of Rocky Hill has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 as appropriate; and

WHEREAS, the Clerk of the Borough of Rocky Hill has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, William Tanner, P.E., of Van Cleef Engineering, has submitted a proposal indicating he will provide engineering services at a rate of \$135.00 per hour not to exceed \$95,000.00; and

WHEREAS, William Tanner, P.E., of Van Cleef Engineering, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Rocky Hill in the previous one (1) year, and that the contract will prohibit the William Tanner of Van Cleef Engineering from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Rocky Hill in the County of Somerset, State of New Jersey, hereby retains William Tanner of Van Cleef Engineering as Municipal Engineer for the Borough of Rocky Hill for the year 2012, to perform the professional services ordinarily provided by a professional engineer of the State of New Jersey and receive such compensation as may be reasonable for such services; and

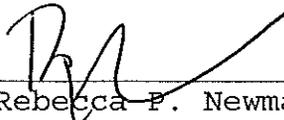
IT IS FURTHER RESOLVED that the Mayor of the Borough of Rocky Hill is hereby authorized to enter into said agreement with Van Cleef Engineering Associates; and

IT IS FURTHER RESOLVED that notice of this Resolution shall be published in the Courier News as required by law; and

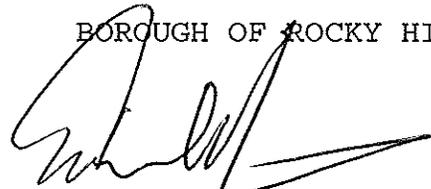
IT IS FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

ATTEST:

BOROUGH OF ROCKY HILL



Rebecca P. Newman
Mayor
Borough Clerk

BY: 

Edward P. Zimmerman,

Dated: January 18, 2012

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill, County of Somerset, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 18, 2012.

Rebecca P. Newman
Borough Clerk