

**Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
April 16, 2012**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the Flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 11, 2012. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

**ROLL CALL**

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Julia Hasser-present, Mr. Mark Pausch-present, Mr. Josh Hochberg-present, Mr. Robert Steen-present.

Also present: Mayor Ed Zimmerman, Borough Clerk Rebecca Newman, and Attorney James Harding.

**MAYOR'S COMMENTS**

The Mayor reported on the meetings he attended, announced the release of the County Police Task Force report, noted that the School Board election is April 17, and reported that the Borough has received the \$200,000 grant for downtown beautification. In relation to the grant, the Mayor has appointed an ad hoc committee comprised of Council Members Julia Hasser and Tom Bremner, Borough Engineer Bill Tanner, Borough Planner Tamara Lee, and residents Peggy Harris, Michael Goldman, and Dan Kluchinsky. The Mayor recommended that the Council appoint William Hallman, Jr. as part-time constable for the summer.

Steen moved to appoint William Hallman, Jr. to the position of constable from Memorial Day through Labor Day 2012 for the same salary as 2011. Bremner seconded the motion. Motion carried on roll call vote- all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

**APPROVAL OF MINUTES**

Regular Meeting Minutes – April 16, 2012. Hochberg moved to approve the minutes as presented. Steen seconded the motion. Motion carried on roll call vote- all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

Executive Session Minutes – April 16, 2012. Hochberg moved to approve the minutes as presented. Bremner seconded the motion. Motion carried on roll call vote- all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

**REQUEST OF COUNCIL FOR NEW OR UNFINISHED BUSINESS**

Nothing added.

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**PUBLIC COMMENT**

The floor was opened for public comment/questions. Hearing none, the floor was immediately closed.

**APPROVAL OF VOUCHERS**

Bill List Dated April 16, 2012 was presented for approval. Hasser moved to approve all vouchers except 7187. Motion seconded by Pausch. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

Hasser moved to approve voucher 7187, and Pausch seconded the motion. Motion carried on roll call vote – all ayes.

For: Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: Bremner

**DEPARTMENTAL REPORTS**

Tax Collector—March 2012

Court Administrator—March 2012

Mayor Zimmerman summarized the Court Administrator's report. Motion was made by Donahue to accept the report as presented. Motion seconded by Hasser. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

**COMMITTEE REPORTS:**

**Administration & Records** – J. Hochberg

Sean Dineen is in the process of ordering new printers for the Clerk's office. Hochberg is drafting three new ordinances. The Mayor inquired about fixing the website and email.

**Buildings & Grounds** – T. Bremner

Various maintenance projects of the building and grounds have been completed. Bremner brought samples of two materials for the new Municipal Building and Court sign.

Bremner made a motion to approve the purchase of material for a new Municipal Building sign, not to exceed \$600. Steen seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hochberg, Pausch, Steen

Against: Hasser

Abstain: None

Bremner is working with the Borough Attorney to draft a new lease for the Rocky Hill Cooperative Nursery School.

**Finance & Insurance** – J. Donahue

Insurance documents are under review.

**Public Safety & Emergency Services** – M. Pausch

Attended Prosecutor's Task Force meeting regarding County Police report. Received Fire Official's report. The Mayor reported that there is \$4,000 in the OEM budget to rebuild the OEM room in the Fire Department.

**Streets & Roads** – J. Hasser

Requested that the pedestrian crosswalks be repainted.

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**Water, Sewer & Environmental Protection** – R. Steen  
No water problems, but there have been intermittent power outages.

**Council Representative to Planning Board** – J. Hasser  
No April meeting.

**Council Liaison to Recreation Committee**- J. Donahue  
Tennis camp will be held the week of July 4<sup>th</sup>. Continuing July 4<sup>th</sup> celebration planning.

**Council Representative to Board of Health** – M. Pausch  
The Somerset County Health Department is having a meeting at the Mary Jacobs Library on May 16<sup>th</sup> at 6:30. The Rabies clinic was well attended.

**Zoning Official's Report** – M. Blasch  
No report.

**Grants Committee** – T. Bremner  
The 2003 Planning Board grant is moving forward. Working with Fire Department on two other grants. Sent letter of inquiry to the New Jersey Historic Preservation Trust.

Council choose May 19<sup>th</sup> as day for mulching.

**SPECIAL BUSINESS**

**Discussion of Historic Preservation Grant for Borough Hall**

Eric Holtermann of HMR Architects, Princeton, NJ reported on the preservation plan for Borough Hall. Mr. Holtermann's recommendations include restoring windows, cleaning the outside of the building, restoration of the entry, stairs, floors, and court room, reconfiguring the bathrooms, and new air conditioning. The application deadline for the grant is the end of April. Donahue moved to approve the submission of the grant application and Hasser seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

**Fire Prevention Report**

Fire Official Erik Mickelsen delivered the Fire Prevention report.

**Resolution 2012-48 Resolution for the Municipal Alliance Grant**

Bremner moved to approve the resolution as presented. Steen seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

**Resolution 2012-49 Resolution to Purchase Rocky Hill Flags**

Bremner moved to purchase 25 Rocky Hill flags at \$39 each. Steen seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

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**Update from the Rocky Hill First Aid Squad (Bremner and Hochberg recused themselves during this discussion)**

Scott Gorman and Amanda Gibbs delivered the report of the Rocky Hill First Aid Squad (RHFAS). Deborah Westbrook has stepped down as chief. Amanda Gibbs and Tom McGrew are serving as co-captains, and one of them will be promoted to chief. The squad is having communications issues with the County. Princeton Hospital is moving to Plainsboro May 22, which will extend transport time. By June 15, RHFAS plans to be primary responder for all Rocky Hill calls with Princeton as mutual aid. The squad currently has 21 active members. They are planning to provide classes for the public such as a fall prevention class and a stroke awareness class. The squad will need additional equipment for the First Responder vehicle.

**UNFINISHED BUSINESS**

**Knox Box Ordinance Discussion**

Council discussed the need to update the current ordinance to require all commercial buildings with a fire alarm or sprinkler system as well as residential apartments with more than three or four units to have a Knox Box. The current ordinance requires new commercial buildings and those getting a new CO to participate in the program. The Knox Box is for Fire Department use only.

**Crosswalk Sign Discussion**

The Borough is not going to bid on the flashing crosswalk signs at this time because the Borough has received a \$200,000 grant from the state for downtown beautification. Lighted crosswalks will be a part of the grant project. As an interim measure, the Borough will purchase signs to be placed in the road for pedestrian crossings. Council Member Hasser discussed which intersections should have signs and reported that signs could be purchased for \$375 each if they are mobile and \$265 each if they are bolted down.

**Introduction Ordinance 2012-02: An Ordinance Amending the Fees Charged for Inspection and Reproduction of Government Records**

Hochberg moved to introduce Ordinance 2012-02, as amended. Bremner seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

Public hearing date May 7, 2012

**Public Hearing Ordinance 2012-03: Bond Ordinance to Finance the Pedestrian Crosswalk Project**

Discussion opened to the public. Dan Harrington, 50 Crescent Avenue asked when the flashing crosswalk signs will be installed. After discussing the timing of crosswalk project, the public hearing was closed.

Hasser moved to adopt Ordinance 2012-03, and Hochberg seconded the motion. Motion carried on roll call vote – all ayes.

For: Bremner, Donahue, Hasser, Hochberg, Pausch, Steen

Against: None

Abstain: None

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**NEW BUSINESS**

**County Police Task Force Report**

Mayor Zimmerman and Council Member Pausch attended a meeting discussing the findings of the report. The Mayor intends to send the Prosecutor a letter stating his two concerns with the plan.

**COMMUNICATIONS**

Communications as listed were distributed, disseminated and filed accordingly.

**PUBLIC COMMENT**

Peggy Harris, 66 Crescent Ave. asked how many police officers are under the proposed County Police Force, asked that the crosswalks be painted, informed the Council that former mayor Brian Nolan asked for a donation to the emergency services squads when he performed weddings, and asked if the new municipal building sign will have the same wording as the current one.

**EXECUTIVE SESSION- Resolution 2012-50 to Retire Into Executive Session (10:05 PM)**

**Contract Negotiations: Shared Services with the Borough of Millstone for CFO**

Donahue moved to retire into executive session. Bremner seconded the motion. Motion carried on voice vote.

**RESULTS OF EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Motion was made by Steen with a second by Hasser to adjourn the meeting at 10:14 PM. Motion carried on voice, all voted in favor of adjournment.

Respectfully submitted:

Christine Witt  
Deputy Borough Clerk

**List of Bills - (0110101001) CASH  
CURRENT FUND**

*BILL LIST MAY 7, 2012*

Check#	Vendor	Description	Payment	Check Total
7191	60 - COURIER NEWS	PO 3833 Advertising: Ordinance 2102-02 & 03	80.08	80.08
7192	71 - DIFRANCESCO BATEMAN PC	PO 3814 Legal fees: general matters and tax	1,740.00	1,740.00
7193	72 - DUO BLDG MAINTENANCE	PO 3829 Janitorial Services May 2012	185.00	185.00
7194	81 - ROCKY HILL FIRE COMPANY NO 1	PO 3822 OEM office repairs/construction	4,000.00	4,000.00
7195	81 - ROCKY HILL FIRE COMPANY NO 1	PO 3823 Fire Marshall Association Dues	100.00	100.00
7196	510 - HMR ARCHITECTS	PO 3832 Preservation Plan for Municipal Bui	14,440.00	14,440.00
7197	508 - Jennifer Donahue	PO 3826 Refreshments for Spring Clean Up	25.38	25.38
7198	123 - JOHN KESSLER	PO 3830 Lawn mowing 4/14/12 to 4/28/12	650.00	650.00
7199	494 - Lucas Marzen	PO 3604 Creation of Historic Prservation So	3,037.50	3,037.50
7200	509 - NJ Audobon Society	PO 3766 Assembly shows at Orchard Hill Eleme	3,750.00	3,750.00
7201	507 - PATTI MASLANKA, VMD	PO 3821 Veterninary servcie for Rabies clin	150.00	150.00
7202	210 - PSE&G	PO 3836 Street Lights	660.75	660.75
7203	479 - RICHARD M. CONLEY LLC	PO 3816 Legal services for tax appeals 1/1/	182.70	182.70
7204	354 - RICOH USA, INC.	PO 3811 Copy machine rental April 2012	124.50	124.50
7205	247 - SOMERSET COUNTY TREASURER	PO 3683 1st and 2nd Quarter 2012 Taxes	90,215.03	
		PO 3683 1st and 2nd Quarter 2012 Taxes	9,487.29	
		PO 3683 1st and 2nd Quarter 2012 Taxes	13,068.89	112,771.21
7206	251 - SOUTH BOUND BROOK BOROUGH	PO 3825 Police service March 10 to April 9;	4,359.11	4,359.11
7207	452 - SPRINT-NEXTEL CORP	PO 3828 Mayor's and Clerk's Blackberries	166.21	166.21
7208	259 - NEW JERSEY STATE TREASURER	PO 3824 Marriage License fees Q1 2012	75.00	75.00
7209	512 - STITCHES BY DESIGN	PO 3835 Rocky Hill Flags (25)	1,033.00	1,033.00
7210	506 - T Square Graphics	PO 3810 T Shirts- Clean Communities	837.04	837.04
7211	416 - THOMAS BREMNER	PO 3831 Grass seed and photos for grant app	124.53	124.53
7212	289 - VERIZON	PO 3818 Borough Hall phone	152.28	152.28
7213	289 - VERIZON	PO 3819 EMS phone	68.51	68.51
7214	387 - W. B. MASON CO.	PO 3827 Office supplies	696.76	696.76
1009	STATE Treasurer	Dog Fees	31.20	
	TOTAL			149,409.56

Total to be paid from Fund 01 CURRENT FUND 127,319.64  
 Total to be paid from Fund 02 STATE AND FEDERAL GRANT FUND 22,089.92  
 =====  
 149,409.56

**List of Bills - (0810101001) CASH  
UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
6648	37 - CASTORO & CO INC	PO 3813 Replace curb box at 1 Montgomery Av	2,687.71	2,687.71
6649	71 - DIFRANCESCO BATEMAN PC	PO 3815 Sewer Utility legal work March 2012	1,545.00	1,545.00
6650	511 - LIQUID ENGINEERING	PO 3834 Water Tower Inspection	950.00	950.00
6651	155 - MGL FORMS-SYSTEMS	PO 3812 Water/Sewer bills forms	390.25	390.25
6652	321 - MIRACLE CHEMICAL CO	PO 3817 Water department chemicals 15% Sodi	89.70	89.70
6653	289 - VERIZON	PO 3820 Water Dept. phone	29.10	29.10
	TOTAL			5,691.76

Total to be paid from Fund 08 UTILITY OPERATING 5,691.76  
 =====  
 5,691.76

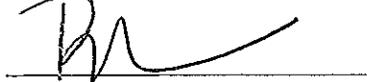
BOROUGH OF ROCKY HILL  
RESOLUTION NO. 2012-48

WHEREAS, The Montgomery Township/ Rocky Hill Municipal Alliance and Youth Services Commission is a combined commission between Montgomery Township and the Borough of Rocky Hill; and

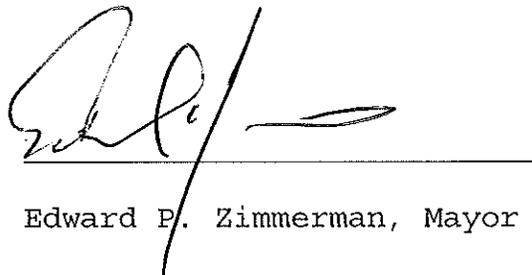
WHEREAS, the County of Somerset has prepared a contract which would provide \$20,419.00 to the Township of Montgomery for the provision of Municipal Alliance Activities for prevention of alcoholism and drug abuse, and the Township would provide a 75% match of \$15,313.00 in in-kind services, a 25% cash match of \$5,105.00 will be raised by the Municipal Alliance committee or provided by the municipality, and a copy of the proposed agreement is on file in the office of the Township Clerk

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey that the Mayor and Clerk are hereby authorized to sign the original of this agreement in conjunction with Montgomery Township.

ATTEST:



Rebecca P. Newman, RMC  
Borough Clerk



Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca P. Newman, Municipal Clerk of the Borough of Rocky Hill, County of Somerset and State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution duly adopted by the Mayor and Council on April 16, 2012.

\_\_\_\_\_  
Rebecca P. Newman, RMC  
Borough Clerk

**RESOLUTION 2012 - 49**

**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**WHEREAS**, the Borough of Rocky Hill desires to replace the Rocky Hill Flags;  
and

**WHEREAS**, Stitches by Design can supply the flags for a cost of \$39.00 per flag;  
and

**WHEREAS**, the Borough of Rocky Hill desires to purchase 25 flags; and

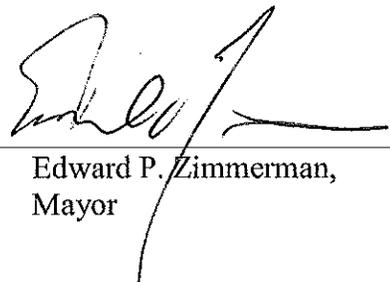
**WHEREAS**, there are sufficient funds in the Borough's budget to pay for these items.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

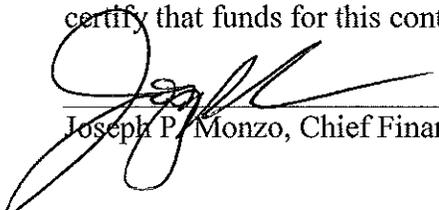
1. That the Borough of Rocky Hill awards a contract to Stitches by Design for the purchase of 25 Rocky Hill Flags for an amount not to exceed \$975.00.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By:   
Rebecca P. Newman, RMC  
Borough Clerk

By:   
Edward P. Zimmerman,  
Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: 01-201-26-290-153

  
Joseph P. Monzo, Chief Financial Officer

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on April 16, 2012.

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Rebecca P. Newman, RMC  
Borough Clerk

EXPLANATION: THIS RESOLUTION ALLOWS THE BOROUGH COUNCIL TO RETIRE INTO EXECUTIVE SESSION.

BOROUGH OF ROCKY HILL

RESOLUTION 2012- 50

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the executive Session of March 19, 2012
2. The general nature of the subject matter to be discussed is as follows: -
  - A. **Contract Negotiations: Shared Services with the Borough of Millstone for CFO**
3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately.



Rebecca P. Newman

Borough Clerk

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk, of the Borough of Rocky Hill, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a regular meeting of said Council held on April 16, 2012.

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Rebecca P. Newman

Borough Clerk