

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
December 17, 2012**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the Flag and a moment of silence for the victims of the Sandy Hook Elementary School shooting.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 11, 2012. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present at 7:40 pm, Mr. Jeff Donahue-present, Ms. Julia Hasser-absent, Mr. Robert McKelvey-present, Mr. Mark Pausch-present, Mr. Robert Steen-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

The Mayor thanked Council Member Steen for his three years of service and congratulated Borough Clerk Newman for her election to the office of Deputy Treasurer of the Somerset County Governing Officials Association. The Mayor announced that the Governor has asked FEMA to pay for the removal of storm debris on private property. The Mayor will be making appointments for Borough committees at the next meeting and is accepting suggestions.

APPROVAL OF MINUTES

Regular Meeting Minutes – December 3, 2012. Steen moved to approve the minutes as presented. Pausch seconded the motion. Motion carried on roll call vote- all ayes.

For: Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

PUBLIC COMMENT

The floor was open to public comment. Hearing none, the floor was immediately closed.

APPROVAL OF VOUCHERS

Bill List dated December 17, 2012 was presented for approval. Donahue moved to approve all vouchers. Steen seconded the motion, and all voted in favor.

For: Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

DEPARTMENTAL REPORTS

Tax Collector—November 2012

Court Administrator—November 2012

Mayor Zimmerman summarized the Court Administrator's report. Motion was made by Pausch to accept the report as presented. Motion seconded by Steen. Motion carried on roll call vote.

For: Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

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COMMITTEE REPORTS

Administration & Records –No report.

Buildings & Grounds –New garbage receptacles are in place behind Borough Hall.

Finance & Insurance – Donahue received a list of insured vehicles on the Borough's policy. The Somerset County Joint Insurance Fund may be an option for future insurance needs. There is damage to the sewer lines at the First Squad building.

*Council Member Bremner arrived at this time.

Public Safety & Emergency Services – The 4th quarter OEM meeting is on Wednesday, December 19. The constables have reported a concern about skateboarding on Borough streets. The Council may consider creating an ordinance regarding skateboarding. May be able to control skateboarding through helmet laws. The Mayor commented that the constables need to enforce traffic regulations in front of the Post Office this week.

Streets & Roads – No report.

Water, Sewer & Environmental Protection –All tests passed inspection. Electricity problems continue at well.

Council Representative to Planning Board – A variance for a shed was approved for 97 Washington Street. The Planning Board continues to discuss possible amendments to the Historic District ordinance.

Council Liaison to Recreation Committee- Working on hanging dedication plaque.

Council Representative to Board of Health – Considering formalizing inspection of food establishments and creating a food handler ordinance.

Zoning Official's Report – 13 applications were approved in 2012.

Grants Committee –Working with Tim Corlis on a preservation plan to apply for a grant to preserve the historic flag.

SPECIAL BUSINESS

Resolution 2012-87 Award of Contract for the 2012 Open Field Mowing

Bremner moved to approve the resolution with modification. Pausch seconded the motion, and all voted in favor.

For: Bremner, Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

Resolution 2012-88 Award of Contract for Snow Removal

Donahue moved to approve the resolution as presented. Pausch seconded the motion, and all voted in favor.

For: Bremner, Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

Resolution 2012-89 Authorizing the Transfer of Funds in the Current and Utility Funds of the Borough of Rocky Hill for the Budget Year 2012

Steen moved to approve the resolution as presented. Pausch seconded the motion, and all voted in favor.

For: Bremner, Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

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Resolution 2012-90 Amending Resolution 2012- Authorizing \$30,000 in Emergency Appropriations in Accordance with NJSA 40A:4-48

Steen moved to approve the resolution as presented. Donahue seconded the motion, and all voted in favor.

For: Bremner, Donahue, McKelvey, Pausch, Steen

Against: None

Abstain: None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

COMMUNICATIONS

Communications as listed were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

The floor was opened to the public for comments/questions.

Toby Whitlock, 94 Crescent Ave, thanked Bob Steen for his service as a Council Member.

ADJOURNMENT

Motion was made by Pausch with a second by Steen to adjourn the meeting at 8:15 PM. Motion carried on voice vote.

Respectfully submitted:

Christine Witt
Deputy Borough Clerk

**List of Bills - (0110101001) CASH
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
7457	12 - ARC OF SOMERSET COUNTY	PO 4129 Cleaning Borough Hall Nov. 30, 2012	50.00	50.00
7458	29 - BOLLINGER INC	PO 4127 Hook And Ladder Commercial Policy s	14,827.00	14,827.00
7459	60 - COURIER NEWS	PO 4114 Legal advertising	293.84	293.84
7460	82 - ROCKY HILL FIRST AID SQUAD	PO 4112 Reimbursement of Expenses- Third Qu	9,664.17	9,664.17
7461	82 - ROCKY HILL FIRST AID SQUAD	PO 4113 Motorola Dual Band Mobile Radio	5,966.20	5,966.20
7462	463 - MASON, GRIFFIN & PIERSON	PO 4121 Planning Board legal services: ordi	658.00	658.00
7463	149 - MASTROIANNI LANDSCAPING INC	PO 4116 snow removal on Boro property	1,609.94	1,609.94
7464	360 - MCNEIL & COMPANY INC	PO 4128 First Aid Squad October Renewals	3,939.60	3,939.60
7465	204 - PITNEY BOWES	PO 4126 Postage meter refill	207.99	207.99
7466	210 - PSE&G	PO 4130 Electric: Panicaro Park	21.61	21.61
7467	210 - PSE&G	PO 4131 Electric: Street Lights	729.78	729.78
7468	210 - PSE&G	PO 4132 Municipal Building: Gas and Electri	502.10	502.10
7469	210 - PSE&G	PO 4134 Eleetric: Crescent Point Park	4.23	4.23
7470	213 - QSCEND TECHNOLOGIES INC	PO 4120 Software maintenance and support 12	962.43	962.43
7471	319 - RARITAN VALLEY DISPOSAL INC	PO 4124 Trash collection November 2012	3,808.49	3,808.49
7472	247 - SOMERSET COUNTY TREASURER	PO 4115 Snow plowing and salting	1,389.25	1,389.25
7473	247 - SOMERSET COUNTY TREASURER	PO 4123 Removal of Ped crossing signs for w	287.08	287.08
7474	247 - SOMERSET COUNTY TREASURER	PO 4136 Snow plowing and salting November 2	1,225.31	1,225.31
7475	452 - SPRINT-NEXTEL CORP	PO 4119 Mayor and Clerk's cellphones	166.07	166.07
7476	421 - T. Fiotakas	PO 4055 Road repairs	10,650.00	10,650.00
7477	416 - THOMAS BREMNER	PO 4122 Caulk for Municipal Building sign;	39.59	39.59
7478	286 - VAN CLEEF ENGINEERING	PO 4118 Engineering services November 2012:	2,726.50	2,726.50
7479	297 - RAYMOND E. WHITLOCK JR.	PO 4117 Holiday wreaths	16.05	16.05
TOTAL				59,745.23

Total to be paid from Fund 01 CURRENT FUND

59,745.23

59,745.23

**List of Bills - (0810101001) CASH
UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
6734	415 - AQUA PRO TECH LABS	PO 4137 Water dept. testing Nov. 2012	36.72	36.72
6735	380 - HANS OLSEN	PO 4138 Water Dept. maintenance	25.00	25.00
6736	450 - ONE CALL CONCEPTS INC	PO 4125 November One Calls	5.90	5.90
6737	204 - PITNEY BOWES	PO 4135 Postage machine rental	29.00	29.00
6738	210 - PSE&G	PO 4133 Water Dept. electric	1,829.76	1,829.76
6739	311 - TIM LESKO	PO 4139 Water dept. maintenance	66.45	66.45
6740	286 - VAN CLEEF ENGINEERING	PO 4118 Engineering services November 2012:	199.50	199.50
TOTAL				2,192.33

Total to be paid from Fund 08 UTILITY OPERATING

2,192.33

2,192.33

RESOLUTION 2012 -87

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, the Borough of Rocky Hill desires to enter into a contract for the open field mowing; and

WHEREAS, the Borough has received four quotes for this work because the work is below the bid threshold as follows:

Greenscapes Lawn & Landscape, Ringoes, NJ	\$2,300.00
JML Landscaping, Hillsborough, NJ	\$2,200.00

WHEREAS, the quote that is most advantageous to the Borough for the open field mowing is the bid from JML Landscaping, Hillsborough, NJ in the amount of \$2,200.00; and

WHEREAS, the total value of these services for the years 2012 and 2013 will be less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

WHEREAS, approval of said resolution is conditioned upon there being sufficient funds in the Borough's budget to pay for these services; and

WHEREAS, the number of mowing of Borough property will be performed as specified in the contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council confirms the award of contracts as follows:
 - Open Field Mowing to JML Landscaping, Hillsborough NJ in the amount of \$2,200.00
2. Availability of funds for the award of said contract from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

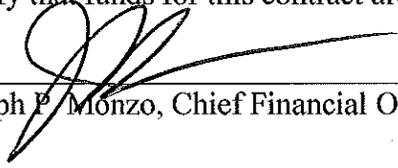
By: _____

Rebecca P. Newman
Borough Clerk

By: _____

Edward P. Zimmerman, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: _____.



Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on December 17, 2012.

Rebecca P. Newman
Borough Clerk

RESOLUTION 2012-88

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, the Borough of Rocky Hill desires to enter into a contract for snow removal for the period January 1, 2013 through December 31, 2013; and

WHEREAS, the Borough had solicited quotes for this work because the work is below the bid threshold; and

WHEREAS, a quote was received as follows:

- Mastroianni Landscaping Inc., Hopewell NJ - \$49.50 per hour; and

WHEREAS, the quote that is most advantageous to the Borough is that of Mastroianni Landscaping Inc. of Hopewell, NJ, at a price of \$49.50 per hour not to exceed \$2,500.00; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill awards a contract to Mastroianni Landscaping of Hopewell, NJ, to perform the following services: snow removal. The term of the contract shall be one (1) year from January 1, 2013 through December 31, 2013, at the rate of \$49.50 per hour not to exceed \$2,500.00.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

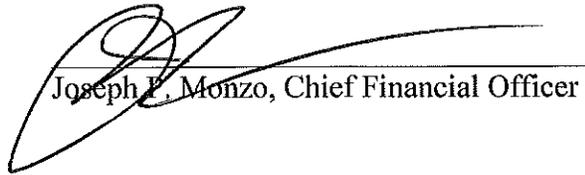
By: _____

Rebecca P. Newman
Borough Clerk

By: _____

Edward P. Zimmerman, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: _____.



Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Acting Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on December 17, 2012.

Rebecca P. Newman
Borough Clerk

**RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT
AND UTILITY FUNDS OF THE
Borough OF Rocky Hill FOR THE BUDGET YEAR 2012**

RESOLUTION 2012-89

BE IT RESOLVED on this 17th day of December, 2012 by the Borough Council for the Borough of Rocky Hill, County of Somerset, that from the surplus balance in the 2012 budget appropriations transfers be made as follows:

CURRENT FUND: Inside the CAP to Inside the CAP
Operating Expenses and Salaries & Wages

<u>Title</u>		<u>Transfer From</u>	<u>Transfer To</u>
General Admin	OE	58.00	
Tax Collector	SW		18.00
Fire Prevention	SW		10.00
FICA	OE		30.00
TOTAL		\$ 58.00	\$ 58.00

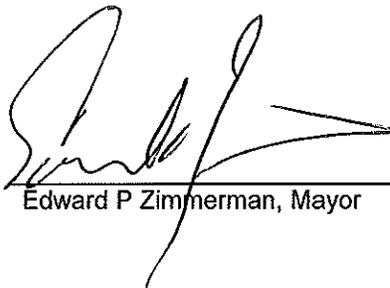
UTILITY FUND:
Operating Expenses and Salaries & Wages

Salaries and Wages			30.00
Other Expenses		30.00	
TOTAL		\$ 30.00	\$ 30.00

ATTEST:



Rebecca P. Newman, Clerk



Edward P. Zimmerman, Mayor

BOROUGH OF ROCKY HILL
COUNTY OF SOMERSET
RESOLUTION 2012-90

**RESOLUTION AMENDING RESOLUTION 2012-80 IN ACCORDANCE
WITH N.J.S.A. 40A:4-48**

WHEREAS, the Borough Council of the Borough of Rocky Hill adopted a resolution on November 5th 2012 with respect to the Hurricane Sandy Declared Emergency in the amount of \$ 30,000, and;

WHEREAS, the estimated total amount of the emergency appropriations has been determined to be \$ 15,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, Borough of Rocky Hill, County of Somerset, State of New Jersey (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S. 40A:4-48:

1. An reduction in the emergency appropriation is hereby made for the purpose of providing sufficient cash to fund those expenses related to the Hurricane Sandy Declared Emergency in the amount \$ 15,000 for Other Expenses
2. That the total emergency appropriation shall be provided for in full in the 2013 budget in the amount of \$ 15,000.00, and is requested to be excluded from CAPS, pursuant to N.J.S. 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

ATTEST:

By: _____

Rebecca P. Newman
Borough Clerk

By: _____

Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on December 17, 2012.

Rebecca P. Newman
Borough Clerk

Financial Committee Annual Report
17 December 2012
Prepared by Jeff Donahue, Rocky Hill Borough Council

Executive Summary

The following is the report of the actions of the Rocky Hill Borough Council Financial Committee, which is responsible for overseeing all financial transaction and matters for the Borough.

At the beginning of the year, bank approvals and signature cards needed to be created and submitted to the bank for signature authorization. This was completed to allow current Financial Committee members (self) to authorize (sign-off) of outgoing payments from the Borough.

The remaining work of the Committee was to analyze the current insurance situation of the Borough and determine if cost savings could be accomplished through a change of insurance (company) or a change in the way our insurance is consolidated between the various organizations the Borough insures, e.g. Rocky Hill Fire Department. This work was begun and is currently ongoing.

Detail of Work Completed During 2012

Signature Cards

With significant help from the Borough Clerk, Rebecca Newman, information was provided to the Borough's bank to add me (Jeff Donahue) to the authorized list of check-signers. Signature cards were produced verifying this addition.

Borough Insurance

The Borough of Rocky Hill has insurance interests in the following:

- Real-estate and buildings (physical properties)
- Vehicles (RH Fire Department and RH First Aid and Rescue Squad)
- Equipment (Borough Hall, RHFD, RHFARS, and RH OEM)
- Personnel

The Borough has been using Bollinger, an insurance broker, to find the best value for satisfying the Borough insurance needs. Because the Broker has access to multiple vendors for insurance, it appears that different companies were able to offer better prices on only certain portions of the Borough's insurance needs. This has seemingly created multiple policies for the different entities (RHFD, RHFARS, etc.) in the Borough. Adding to the confusion, not all properties insured by the Borough are actually owned by (i.e. "titled" to) the Borough. Due to these issues, it has been suggested that possibly a better organized insurance portfolio could save the borough money.

Preliminary investigation has been completed to determine exactly what Borough interests are being insured by each vendor. This has also helped to create a complete list of all the Borough interests that are currently insured, to verify that the Borough, its property, and its personnel are all adequately protected.

In consultation with the Mayor and the CFO of Rocky Hill, alternative approaches to insuring the Borough have begun to be investigated. One such alternative is to become part of the Somerset County Insurance program, which is available to municipalities within Somerset County to reap the cost savings of being “wrapped” into a much larger policy.

As of this report, the alternatives and cost savings are continuing to be investigated such that a new policy can be implemented as early as mid-Summer, 2013, if deemed to provide a cost benefit.

Borough Insurance – RH First Aid and Rescue Squad New Vehicle

RHFARS purchased a First Responder vehicle to be better able to support 24/7 call availability via a “scramble” system for personnel. With the approval of council, this vehicle was added to the Borough Insurance Policy.

Recommended Work for 2013

Continue review of Borough insurance interest and possible consolidation of same.

Review of cost reductions and risk mitigation possible through accumulation of insured Borough properties via transfer of ownership to the Borough of insured properties.

Investigation of insurance cost savings through inclusion in the Somerset County Insurance Program. This task should be completed in a timely manner for possible insurance transfer by mid-Summer, 2013. Exact submittal/decision dates needs to be investigated immediately to understand and to meet with Somerset County requirements.

Investigation of alternative cost saving options through other insurance agents and brokers.

Routine Financial Activities

Verification and sign-off on outgoing checks from the Borough.

Oversight of other Borough financial matters on an as-needed basis.

2012 Report

Water, Sewer, and Environmental Conservation

Borough of Rocky Hill, December 17 2012

In 2012 the water and sewer systems generally ran with no major problems under the guidance of our water professional, Tim Lesko, who took care of many minor items before they could become major items.

A few items are of note for 2012

- Due to low water use in 2011 creating a budget shortfall, we needed to raise the sewer rates for 2012.
- After years of deadlock and further years of negotiation, the Borough reached an agreement with Montgomery Township regarding the use of the Stage 2 Sewage Treatment plant. This agreement requires Rocky Hill to make both capital and expense payments, and will likely require another rate increase in 2013.
- Hurricane Sandy in October hit the borough hard, and our water system was no exception. The extended power outage resulted in an empty water tower, causing some homes to lose water service completely while others experienced low pressure. Through the prompt actions of Tim Lesko, the office of emergency services, and the Rocky Hill Fire Department, water from the NJ American Water main was used for about 2 days. At the time of this report, the cost of this water is still unclear.
- Rocky Hill governing officials participated in regional environmental efforts including a flood control commission for the Millstone river.

Respectfully submitted,



Annual Administration & Records Report

No activity to report since August 2012.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. McKelvey', with a long horizontal flourish extending to the right.

Robert McKelvey
December 17, 2012



Borough of Rocky Hill New Jersey

December 12, 2012

Zoning permits issued 2012

	Block Lot	Date	Address	
<i>Mayor</i> Edward P. Zimmerman				
<i>Council President</i> Mark H. Pausch	11 5	3/7/12	10 Grove Street	2 Story addition
<i>Council Members</i> Thomas Bremner	8 16	3/21/12	74 Crescent Ave	Hot tub
Jeff Donahue	6 10	2/29/12	14 Crescent Ave	Addition
Julia M. Hassler	2 7	4/10/12	7 Toth Ln.	Generator
Joshua E. Hochberg	5 17	4/25/12	5 Crescent Ave	2 Generators
Robert Steen	2 3	6/25/12	16 Montgomery	Addition
<i>Chief Financial Officer</i> Joseph Monzo	2.01 32	7/18/12	14 Toth Ln.	Shed
<i>Tax Collector</i> Donna Griffiths	7 3	8/1/12	97 Washington	Addition
<i>Assessor</i> George Sopko	13 19	8/29/12	60 Princeton Ave	Outdoor Shower
<i>Engineer</i> Neil I. Van Cleef	2.01 24	10/3/12	23 Montgomery	Generator
<i>Borough Magistrate</i> Eric Perkins	2.01 31	10/17/12	12 Toth Ln.	Poarch Rebuild
<i>Borough Clerk</i> Rebecca P. Newman	7 3	11/17/12	97 Washington	Driveway / Poarch
<i>Deputy Borough Clerk</i> Christine Witt	7 2	11/17/12	93 Washington	Driveway
<i>Borough Attorney</i> Albert E. Cruz				
<i>Prosecutor</i> Raymond J. Stine				

All bills and communications should be sent to

Rebecca P. Newman - Borough Clerk
P.O. Box 188
Rocky Hill, New Jersey 08553-0188
Tel: (609) 924-7445
FAX: (609) 924-2274
Website: www.rockyhill-nj.gov

Buildings & Grounds 2012 report

Larger projects accomplished in 2012 included:

- Mulching Panicaro Park playground
- Negotiating new lease with Co-op Nursery school that included trash removal
- Negotiating new cleaning contract for Borough Hall
- Replacing the sign in front of the Municipal Building
- Worked with preservation architects, resulting in completion of Municipal Building Preservation Plan (funded by Somerset County grant)
- Removing hazardous limbs and dead trees from Crescent Point Park, around Borough Hall and North of the tennis courts
- Recycling / removal of ~one ton of metal from Municipal Building
- Four old trash cans behind Municipal Building replaced with new trash and recycling cans

Smaller projects accomplished in 2012 included:

- Grounds near parking lot in need received new soil / grass seed
- Changed combination to Municipal Building Simplex locks, increasing security
- Installing hand railing for steps to basement of Municipal Building
- Municipal Building parking light timer repaired and flag pole sensor replaced
- Phone / internet / cable wires in basement of Municipal Building secured
- Trimming / cleaning up hedges in Crescent Point Park
- Broken boiler circulator pump and leaking radiator air valves replaced
- Handicapped bathroom toilet repaired and door adjusted to close correctly
- Conference room door strike moved so door now latches / locks securely
- Damper replaced in elevator mechanical room – eliminating 6” draft opening to outside
- Old hot water faucet repaired in bathroom used by nursery school
- Moldy materials / trash cleared out of Municipal Building basement
- Municipal Building hedges trimmed to allow clear access to fire escape
- Dead dedicated tree in Panicaro Park replaced
- Sheriff overseen crew utilized to weed at Municipal Building

Ongoing:

- Tennis court maintenance
- Proposal to re-key locks inside Municipal Building pending
- Proposal to replace clerk cabinet lock cores and key-cabinet pending
- Knox box purchase pending ordering information from Fire Official
- Research into less expensive proximity card identifying lock system
- Cleaning up / dehumidifying basement of Borough Hall so it could potentially hold files
- Cleaning up / mulch application at Crescent Point Park
- Secure Clerk and Conference room doors so they cannot be opened without a key
- Establish service contract for boiler
- Reevaluate proposal for elevator oil tank heater if needed

Special note:

- Replanting in front of Borough Hall and municipal sign accomplished by Clerk

Rocky Hill Public Safety Annual Report 2012

RHFD – The RHFD responded routinely to calls for fire suppression and emergency response. The RHFD responses throughout the year and especially during and after Hurricane Sandy were exemplary.

RHFARS – The RHFARS reinstated its status as primary responder to calls in Rocky Hill and sections of neighboring Franklin township. The Squad now works two weekend shifts with scramble squads assembled for other times.

Constables: The council approved the addition of a summer constable tasked to patrol parks and tennis courts. William Hallman, Jr. was named to the position. Constable routinely responded to requests for traffic control duties in addition to their regular responsibilities enforcing borough ordinances.

OEM - The RH Office of Emergency Management team was established for 2012 with regular quarterly meetings. Mayor Ed Zimmerman was identified as EMC, Fire Chief Todd Harris, RHFARS President Scott Gorman and RH Fire Official Erik Michelsen were named Deputy EMCs and Mark Pausch, Public Safety Chair, Robert McKelvey, Deputy Public Safety Chair and Ken Rizzi, liaison to the Board of Health, completing the roster. The OEM team and council members attended initial OEM training. The RH EOP was updated and submitted to the NJSP for comment. Improvements to the EOC located in the Firehouse were completed prior to its use during Hurricane Sandy. The EOC was activated in response to forecast for severe weather associated with Hurricane Sandy. Todd Harris was identified as incident commander.

County Police Task Force Report – The Mayor and Public Safety Chair contributed to the development of a proposal for a Somerset County-wide police force which was released in 2012. Somerset County was to be divided into 5 precincts, with two separate patrol districts bisecting RH. The council and mayor agreed to defer any action regarding the Task Force report until it was learned to what extent other neighboring municipalities would be participating in the proposed police force. As RH presently maintains NJSP for primary law enforcement services and would likely lose this support permanently by choosing to enter into the County police force.

Fire Official: A new position of Fire Official was approved by the council with Erik Michelsen named to the position.