

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
December 16, 2013**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:32 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 6, 2013. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-present, Mr. Bob McKelvey-present, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

The Mayor announced that Rebecca Newman was named deputy treasurer of the Somerset County Governing Officials Association, and the Mayor was named head of PR outreach. The Rocky Hill Borough Council will have a special meeting on Friday, December 20, 2013 at 6 PM. The Mayor asked Council Member Pausch to have the constable enforce sidewalk clearing after snowstorms. The Mayor was a judge at the Mary Jacobs Library gingerbread house contest along with the mayor of Montgomery. The Mayor thanked Council Member Bob McKelvey for his service to the Borough.

APPROVAL OF MINUTES

Regular Meeting Minutes – December 2, 2013. Donahue moved to approve the minutes and Hasser seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

PUBLIC COMMENT

The floor was opened to public comment. Hearing none, the floor was closed.

APPROVAL OF VOUCHERS

Bill List dated December 16, 2013 was presented for approval. Pausch moved to approve all vouchers.

Motion seconded by Donahue. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

DEPARTMENTAL REPORTS

Tax Collector—November 2013

Motion was made by Hasser to accept the report as presented. Motion seconded by Pausch. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

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SPECIAL BUSINESS

Presentation by Lucas Marxen of the Historic District Website

Website developer Lucas Marxen gave a demonstration of the interactive site he developed of the Rocky Hill historic district. The site was developed to be searchable by the public and maintained by the Borough. Mr. Marxen will provide written instructions for updating the site.

Tom D'Amico and James Ruggieri of the Somerset County Planning Division were in attendance in the audience for the demonstration. Mr. D'Amico suggested that a history of Rocky Hill and a general explanation of historic preservation should be included on the site to put everything in context.

Hallman moved accept the historic district website created by Lucas Marxen, Hasser seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

COMMITTEE REPORTS

Administration & Records – J. Hasser. No report.

Buildings & Grounds – J. Donahue. The price of generators for the water tower and Borough Hall is between \$90,000 and \$95,000 plus engineering. The contract with HMR needs to be revised and signed.

Finance & Insurance – B. McKelvey. No report.

Public Safety & Emergency Services – M. Pausch. The Mayor had a meeting with Sergeant Nini of the NJ State Police to discuss ways to improve safety in Rocky Hill. The Mayor learned that the incident last month did not involve a knife or a gun. The Mayor and Sergeant discussed ways to improve response times, including moving from Kingwood to Somerville, sending in Montgomery police or switching to Franklin police. To improve safety at intersections, Sergeant Nini suggested asking PSE&G to put in secondary lights on a timer during rush hour, and no parking on opposite side of street from post office during rush hour. The State Police will also try to be here more. The Council discussed asking the Constable to give warnings to jaywalkers to help avoid accidents. The Mayor informed the Council of an opportunity to purchase an emergency services boat. The Council decided to wait until the new year to make a decision on the purchase.

Streets & Roads – C. Hallman. Spoke to PSE&G about upgrading street lighting in accident area near post office, and they agreed to put in higher wattage bulbs in that area.

Water, Sewer & Environmental Protection – T. Bremner. Water usage was down in November. The Water Superintendent plans to do some maintenance of the well house prior to the DEP inspection. All tests were fine, including the annual interconnection inspection.

Council Representative to Planning Board – C. Hallman. No meeting in December.

Council Liaison to Recreation Committee – C. Hallman. No report.

Council Representative to Board of Health – M. Pausch. The Board of Health is hiring a secretary to take minutes for 10 meeting per year at an annual salary of \$750.

Zoning Official's Report – M. Blasch. No report.

Grants Committee – T. Bremner. No report.

SPECIAL BUSINESS

Discussion of Audit

Tabled

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
December 16, 2013**

Resolution 2013-64 Authorizing the Transfer of Funds in the Current and Utility Funds for the Budget Year 2013

Donahue moved to approve the resolution as presented, Pausch seconded, and the motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

COMMUNICATIONS:

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

The floor was opened to public comment, hearing none the floor was immediately closed.

Executive Session-Resolution 2013-65 to Retire into Executive Session (8:55 PM)

Anticipated Contract Negotiations: Pending Easement on Grove Street

McKelvey moved to approve the resolution to retire into executive session. Motion seconded by Bremner. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, McKelvey, Pausch

Against: None

Abstain: None

Results of Executive Session (9:31 PM)

None

ADJOURNMENT

Motion was made by Hallman with a second by Hasser to adjourn the meeting at 9:31 PM. Motion carried on voice vote.

Respectfully submitted:
Christine Witt
Deputy Borough Clerk

**Borough of Rocky Hill
Borough Council
Minutes of the Special Meeting
December 20, 2013**

The special meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:32 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on December 17, 2013. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-absent, Mr. Bob McKelvey-absent, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, and Deputy Clerk Christine Witt.

PUBLIC COMMENT

The floor was opened to public comment. Hearing none, the floor was closed.

SPECIAL BUSINESS

Resolution 2013-66 Authorizing the Award of Contract for the 2013 Washington Street Improvements

Hallman moved to approve the resolution as presented, Pausch seconded, and the motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Pausch

Against: None

Abstain: None

ADJOURNMENT

Motion was made by Donahue with a second by Bremner to adjourn the meeting at 6:05 PM. Motion carried on voice vote.

Respectfully submitted:
Christine Witt
Deputy Borough Clerk

December 16, 2013

**List of Bills - (0110101001) CASH
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
7867	60 - COURIER NEWS	PO 4646 Legal ad: downtown beautification	94.40	94.40
7868	149 - MASTROIANNI LANDSCAPING INC	PO 4567 Leaf Pickup Awarded October 21	11,990.00	11,990.00
7869	210 - PSE&G	PO 4633 Municipal building gas & electric	618.03	618.03
7870	210 - PSE&G	PO 4634 Crescent Point Park electric	6.09	6.09
7871	210 - PSE&G	PO 4635 Panicar Park electric	11.29	11.29
7872	210 - PSE&G	PO 4637 Street Lights	758.84	758.84
7873	319 - RARITAN VALLEY DISPOSAL INC	PO 4641 Trash collection	3,778.49	3,778.49
7874	247 - SOMERSET COUNTY TREASURER	PO 4639 Deer removal on Princeton Ave.	33.24	33.24
7875	251 - SOUTH BOUND BROOK BOROUGH	PO 4642 Police service Oct. 10-Nov. 9; Nov.	4,300.75	4,300.75
7876	252 - SOUTH BRUNSWICK TOWNSHIP	PO 4638 Inspection of storm sewer lines	4,000.00	4,000.00
7877	285 - VALLEY OIL COMPANY	PO 4645 Off road diesel 13.8 gallons at \$3.	46.22	46.22
7878	291 - VITAL SERVICES GROUP	PO 4640 Tax Collector: Senior Citizen Post	30.00	30.00
7879	530 - WOOLSON SUTPHEN ANDERSON	PO 4644 Planning Board legal services	798.00	798.00
TOTAL				26,465.35

Total to be paid from Fund 01 CURRENT FUND 26,465.35
26,465.35

**List of Bills - (0810101001) CASH
UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
6851	415 - AQUA PRO TECH LABS	PO 4643 Water Dept. testing	20.00	20.00
6852	450 - ONE CALL CONCEPTS INC	PO 4632 November One Calls	10.26	10.26
6853	210 - PSE&G	PO 4636 Water Dept electric	1,966.36	1,966.36
TOTAL				1,996.62

Total to be paid from Fund 08 UTILITY OPERATING 1,996.62
1,996.62

2013-64
**RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT
 AND UTILITY FUNDS OF THE
 Borough OF Rocky Hill FOR THE BUDGET YEAR 2013**

BE IT RESOLVED on this 16th day of December, 2013 by the Borough Council for the Borough of Rocky Hill, County of Somerset, that from the surplus balance in the 2013 budget appropriations transfers be made as follows:

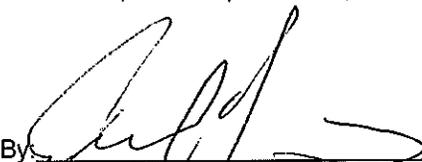
CURRENT FUND: Inside the CAP to Inside the CAP
Operating Expenses and Salaries & Wages

<u>Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
Engineering	OE	5,000.00
Mayor and Council	OE	210.00
Garbage and Trash	OE	5,210.00
TOTAL	\$ 5,210.00	\$ 5,210.00

ATTEST:

By: 

 Rebecca Newman, Clerk

By: 

 Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca Newman, Clerk of the Borough of Rocky Hill, so hereby certify the foregoing to be a true and correct copy of a Resolution by the Borough Council on December 16, 2013.

 Rebecca Newman, Clerk

EXPLANATION: THIS RESOLUTION ALLOWS THE BOROUGH COUNCIL TO RETIRE INTO EXECUTIVE SESSION.

BOROUGH OF ROCKY HILL

RESOLUTION 2013- 65

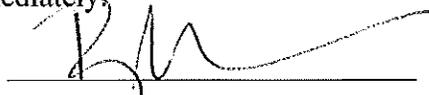
WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the executive Session of December 20, 2013
2. The general nature of the subject matter to be discussed is as follows: -
 - A. **Anticipated Contract Negotiations: Pending Easement on Grove Street**
3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately,



Rebecca P. Newman

Borough Clerk

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk, of the Borough of Rocky Hill, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a regular meeting of said Council held on December 20, 2013.

Rebecca P. Newman
Borough Clerk

Borough of Rocky Hill
County of Somerset

RESOLUTION 2013-66

WHEREAS, the Borough of Rocky Hill received sealed bids at a public bid opening on December 19th, 2013 at 4:30 PM in the Borough Clerk's office for the 2013 Washington Street Improvements; and

WHEREAS, the Borough received and opened three (3) bids as attached hereto; and

WHEREAS, the most advantageous bidder based on the award of Phases 1 and 2 and Option 1 is Think Pavers Hardscaping, LLC of Swedesboro, New Jersey; and

WHEREAS, the Borough has elected to award the following portions of the Contract:

1.	Phase 1	-	\$212,717.00
2.	Phase 2	-	\$154,982.50
3.	Option 1 Princeton Avenue	-	\$ 62,888.00

For a **TOTAL** of \$430,587.50.

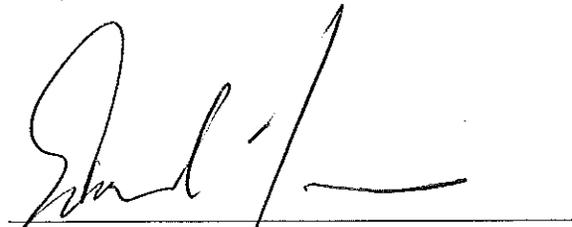
NOW, THEREFORE, be it Resolved that on this 20th day of December 2013, the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, awards a contract for the 2013 Washington Street Improvements to Think Pavers of Swedesboro for an amount not to exceed \$430,587.50.

BE IT FURTHER RESOLVED, that this award shall be contingent on the approval of the New Jersey Department of Transportation Local Aid for the use of funding received by the Borough as part of FY 2009, FY2011 and FY2012.

Attest:



Rebecca P. Newman, RMC



Edward P. Zimmerman, Mayor