

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
May 19, 2014**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 9, 2014. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-present, Mr. Phil Kartsonis-present, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Deputy Clerk Christine Witt, CFO Joe Monzo and Attorney Timothy Beck.

MAYOR'S COMMENTS

The Mayor attended the Somerset County Governing Officials meeting at which the speaker was Senator Chiesa. The next Flood Commission meeting will take place at Duke Farms. The Mayor will be interviewed on the radio station Magic 98.3 at 7:35 am on Tuesday, May 20. The Meet the Mayors event will take place on June 4th.

APPROVAL OF MINUTES

Regular Meeting Minutes – May 5, 2014. Hasser moved to approve the minutes and Hallman seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

PUBLIC COMMENT

The floor was open to public comment. Hearing none, the floor was immediately closed.

APPROVAL OF VOUCHERS

Bill List dated May 19, 2014 was presented for approval. Donahue moved to approve all vouchers except vouchers 8025. Motion seconded by Hasser. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Donahue moved to approve voucher 8025, Hasser seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hasser, Kartsonis, Pausch

Against: None

Abstain: Hallman

DEPARTMENTAL REPORTS

Tax Collector, March 2014

Court Administrator, March & April 2014

Water Department, April 2014

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Donahue moved to accept the reports, Bremner seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

COMMITTEE REPORTS

Administration & Records – J. Donahue. Remote access issues with MSI are recurring. Plans to have a draft of the IT spec for Borough Hall on Friday. July 4th planning is going fine.

Buildings & Grounds – T. Bremner. Had a meeting with the Nursery School, and they asked to use Borough Hall grounds June 21st for a yard sale, May 22nd for graduation, and June 7th for an open house. The Nursery School would also like to hang flyers at the back of the building and have a sign on the back of the building. The Nursery School lease is ending, and Bremner recommends extending for two years. Work is to begin in the elevator maintenance room and police office. The Sheriff's work crew was here last Sunday. The phone system has been changed to a new provider. HMR is coming for a walk through related to the grant work on Borough Hall. The elevator has been going into fire mode, and Bremner is going to look for a new maintenance company. Work on roof is to begin next week.

Finance & Insurance – M. Pausch. Issues related to posting to website have been resolved.

Public Safety & Emergency Services – P. Kartsonis. OEM Tabletop exercise took place. No one has expressed interest in the constable position, but it may be possible to give the Fire Marshall jurisdiction over commercial and residential properties. Bremner proposed installing an external defibrillator in the Municipal Building for approximately \$1,000. Kartsonis has been monitoring the parking at Borough restaurants and believes they are making an effort to improve. The Mayor has scheduled a meeting with the County about temporary gates on Rt. 518 to close road when there is flooding.

Streets & Roads – C. Hallman. New pedestrian crossing sign was on installed at crash site on Washington St. Pothole repair request submitted for Montgomery Ave. by cemetery, and there are new pothole issues on Princeton Ave. There are continuing problems on Merritt with drainage and traffic control, requesting the Engineer look into problem and make recommendations. The Engineer is investigating drainage issue at 90 Princeton Ave. Signs in the basement will be trashed, most are rusted or of a style no longer in use. Streets and Bridges supervisor for County will be investigating whether our bridge merits a gate for closing the road during floods, and he requests that Todd Harris submit any information he has as to the number of closings we have had and the number of cars that have been stuck. The resident who put up a barrier at the end of the speed hump on Merritt Lane has not removed it to date. County has road striping out to bid, so we have not yet submitted a request.

Water, Sewer & Environmental Protection – J. Hasser. Repair of water main on Crescent Ave. is out to bid.

Council Representative to Planning Board – C. Hallman. Application for a subdivision at 25 Washington Street was heard at the May meeting. Currently the Planning Board is being asked to consider approving a subdivision with two additional houses in the R-1 zone, and the applicant will most likely come before the Council to request an adjustment to the Village Office (VO) zone line. This would allow one-acre parcels for each of the two new houses and place the existing barn in the residential zone rather than the VO. This would not require alterations to the Master Plan.

Council Liaison to Recreation Committee- Tennis camp brochure prepared but questions about how to distribute. Planning for fireworks at Founder's Day needs to start.

Council Representative to Board of Health – M. Pausch. The owner of the Shopping Center moved the road salt being stored near the Borough water tower. The tent will also be removed. The animal census is starting soon. The complaints about garbage at One53 were investigated and no issues were found.

Zoning Official's Report –No report.

Grants Committee – T. Bremner. We will find out if we received a grant for Borough Hall in August. The Historic District website created with the Planning Board grant needs to be put online.

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SPECIAL BUSINESS

Presentation from the Shade Tree Committee to Discuss Flower Pot Plantings

Shade Tree Committee member Mame Reynolds reported that several of the flowerpots on Washington St. are broken or missing. The committee would like to replace five pots and fill all pots with flowers.

Hasser moved to approve the purchase of new flowerpots and flowers in an amount not to exceed \$700.

Kartsonis seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

The Committee noted that a tree at 17 Montgomery Ave. is causing an imminent danger to the roadway and the owner should be notified.

Public Hearing: Resolution 2014-46: A Resolution Amending the 2014 Municipal Budget of the Borough of Rocky Hill

Linda Goldman, 184 Washington St., asked questions about the terms "inside" and "outside the cap." The CFO answered the question. Hearing no further questions, the public hearing was closed.

Resolution 2014-51: Authorizing the 2014 Municipal Budget of the Borough of Rocky Hill to be Read by Title

Donahue moved to approve the resolution, Bremner seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Resolution 2014-55: Resolution to Adopt the Amended 2014 Municipal Budget of the Borough of Rocky Hill

Pausch moved to approve the resolution, Donahue seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Resolution 2014-52: Montgomery/Rocky Hill Municipal Youth Alliance Resolution

Donahue moved to approve the resolution, Hallman seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

UNFINISHED BUSINESS

Discussion of Bylaws of the Borough of Rocky Hill

The Mayor, Council, and Bylaw Committee Member Linda Goldman discussed several of the proposed changes to the Bylaws. All agreed that amended Bylaws would be modified before adoption.

Resolution Adopting the Revised Bylaws of the Borough of Rocky Hill

Bremner moved to table the resolution, Pausch seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

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Resolution 2014-53: Declaring Items in the Basement of Borough Hall as Surplus

Donahue moved to approve the resolution as amended, Hasser seconded the motion, and motion carried on roll call vote.

For: Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: Bremner

NEW BUSINESS

Resolution 2014-54: Authorizing the Purchase of the General Buildings and Grounds Supply in an Amount Not to Exceed \$300.00

Donahue moved to approve the resolution, Hasser seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Resolution Authorizing the Purchase of Rocky Hill Flags

No action taken.

Resolution Authorizing the Purchase of American Flags

No action taken.

COMMUNICATIONS:

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

The floor was open to public comment, hearing none the floor was immediately closed.

ADJOURNMENT

Motion was made by Hasser with a second by Bremner to adjourn the meeting at 10:15 PM. Motion carried on voice vote.

Respectfully submitted:

Christine Witt
Deputy Borough

MAY 19, 2014

List of Bills - (0110101001) CASH
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
8023	12 - ARC OF SOMERSET COUNTY	PO 4853 Borough Hall cleaning March 2014	200.00	200.00
8024	317 - CAMMPS HARDWARE INC	PO 4842 Weed killer	71.85	71.85
8025	485 - CONNIE HALLMAN	PO 4851 Thermostat cover	20.20	20.20
8026	60 - COURIER NEWS	PO 4845 Legal advertising	257.24	257.24
8027	71 - DIFRANCESCO BATEMAN PC	PO 4847 Legal Services	1,664.88	1,664.88
8028	98 - HESCO ELECTRIC SUPPLY	PO 4848 Halogen lamp	32.04	32.04
8029	554 - Mauro Savo Camerino Grant & Schalk	PO 4846 Attorney fee: attendance at Council	509.30	509.30
8030	555 - Mulchsupply.com	PO 4852 Mulch for playground behind Boro Ha	369.90	369.90
8031	210 - PSE&G	PO 4835 Street lights	660.32	660.32
8032	210 - PSE&G	PO 4836 Municipal building electric	358.90	358.90
8033	210 - PSE&G	PO 4838 Panicaro Park electric	5.99	5.99
8034	210 - PSE&G	PO 4839 Crescent Point Park electric	5.93	5.93
8035	319 - RARITAN VALLEY DISPOSAL INC	PO 4840 Garbage collection	3,808.49	3,808.49
8036	247 - SOMERSET COUNTY TREASURER	PO 4855 Board of Health County fees	1,013.58	1,013.58
8037	251 - SOUTH BOUND BROOK BOROUGH	PO 4849 Police Service March 10 to April 9,	5,153.81	5,153.81
8007	WB MASON	PO 4802 LASER PRINTER INK	636.00	
1023	TOTAL NJ STATE TREASURY	DOG FEES	50.40	14,132.43

Total to be paid from Fund 01 CURRENT FUND

14,132.43

14,132.43

List of Bills - (0810101001) CASH
UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
6896	553 - Brian Fusco	PO 4843 Water Dept. mark out curb boxes for	45.00	45.00
6897	37 - CASTORO & CO INC	PO 4834 Repair watermain on Toth Lane	7,900.00	7,900.00
6898	535 - MUNICIPAL MAINTENANCE CO.	PO 4850 Water Dept. repairs: labor & materi	1,203.97	1,203.97
6899	450 - ONE CALL CONCEPTS INC	PO 4841 April One calls	8.54	8.54
6900	204 - PITNEY BOWES	PO 4854 Postage machine rental	29.00	29.00
6901	210 - PSE&G	PO 4837 Water Dept. electric	1,564.06	1,564.06
6902	311 - TIM LESKO	PO 4844 Water Dept. maintenance	190.00	190.00
TOTAL				10,940.57

Total to be paid from Fund 08 UTILITY OPERATING

10,940.57

10,940.57

List of Bills - (1926005) INTERFUND - DUE CURRENT
TRUST OTHER

Check#	Vendor	Description	Payment	Check Total
8022	556 - 25 Washington Road, LLC	PO 4856 Return of Escrow balance	5,985.00	5,985.00
TOTAL				5,985.00

Total to be paid from Fund 19 TRUST OTHER

5,985.00

Borough of Rocky Hill
County of Somerset

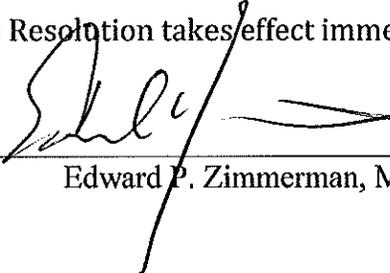
RESOLUTION 2014-51

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a Resolution is passed by not less than a majority of the full membership of the governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget is advertised, has been posted on the bulletin board in Borough Hall, and copies have been made available by the Borough Clerk to persons requiring them on a daily basis thereafter, including the date and time of the actual public hearing held as a result thereof; and

WHEREAS, these required conditions have been made.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rocky Hill, in the County of Somerset, State of New Jersey, that the municipal budget of the Borough of Rocky Hill be read by title only.

BE IT FURTHER RESOLVED that this Resolution takes effect immediately.



Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Rocky Hill on May 19, 2014.



Rebecca P. Newman
Borough Clerk

BOROUGH OF ROCKY HILL
COUNTY OF SOMERSET

RESOLUTION 2014-52
Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014- June 2019

WHEREAS, the Governors Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Borough Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset.

NOW THEREFORE BE IT RESOLVED, by the Borough of Rocky Hill, County of Somerset, State of New Jersey, hereby recognizes the following:

1. The Borough Council does hereby authorize a submission of a strategic plan for the Montgomery/Rocky Hill Municipal Alliance grant for fiscal year 2014-2015 in the amount of:

DEDR	\$18,110.00
CASH MATCH	\$4,527.50
IN-KIND	\$13,582.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

ATTEST:

RESOLUTION 2014-53

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, Council Member Tom Bremner organized the basement of the Borough Hall; and

WHEREAS, there were several items that have been stored in the basement that are no longer functional; and

WHEREAS, these items are listed and attached hereto; and

WHEREAS, the items are no longer of practical use to the Borough and have no value, and are hereby declared surplus property.

WHEREAS, there is an HP 2600N printer that is functional that is no longer of practical use to the Borough that would be of use to another organization and should be donated to the Rocky Hill First Aid Squad.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill that the items with no practical use be disposed of and the printer that is functional be donated to an organization to be determined.

ATTEST:

By: _____

Rebecca P. Newman
Borough Clerk

By: _____

Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 19, 2014.

Rebecca P. Newman
Borough Clerk

SURPLUS ITEMS 5/19/14

Replaced municipal building sign

Broken AC unit

Roll of fabric

Broken plywood table

PVC pipe

Scrap electrical wire

Area rug

Broken vacuum

Old sink and toilet parts

baseball bats

scrap drywall and door hardware

Water damaged boards, spare ceiling tiles, wooden chairs, saw horse, desk, flag poles and easel

Broken / rusted / old street and traffic signs and sign posts

Excess Flags

Printer HP 2600N

RESOLUTION 2014 - 54

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, Tom Bremner and Jeff Donahue, Buildings and Grounds desire to purchase general maintenance items for use at the Borough Hall; and

WHEREAS, this purchase shall include items such as light bulbs, wasp/bee spray, garbage bags and other general maintenance items; and

WHEREAS, these items can be purchased at local supply shops; and

WHEREAS, Buildings and Grounds would like to have funding in an amount not to exceed \$300.00 to purchase these items; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for these items.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill authorizes buildings and grounds to purchase general maintenance supplies from local stores in an amount not to exceed \$300.00.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By: _____

Rebecca P. Newman, RMC
Borough Clerk

By: _____

Edward P. Zimmerman,
Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: _____.

Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 19, 2014.

Rebecca P. Newman, RMC
Borough Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2014

(Only to be included in the Budget as Finally Adopted)

RESOLUTION 2014-55

Be it Resolved by the Council of the Borough of Rocky Hill, County of Somerset that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 439,260.31 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 12,500.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

RECORDED VOTE { Ayes { Hallman
Donahue
Kartsonis
Hasser
Bremner
Pausch } Nays { } Abstained { } Absent { }

1. General Revenues **SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$	541,100.00
Miscellaneous Revenues Anticipated	13-099	\$	502,653.63
Receipts from Delinquent Taxes	15-499	\$	16,300.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	439,260.31
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	0.00
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only			0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	
Total Revenues	13-299	\$	1,499,313.94

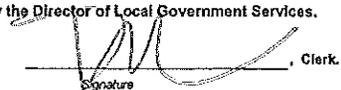
SUMMARY OF APPROPRIATIONS

2014

5. GENERAL APPROPRIATIONS	xxxxxxx	xxxxxxxxxx
Within "CAPS"	xxxxxxx	xxxxxxxxxx
(a&b) Operations Including Contingent	34-201	\$ 656,250.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 23,051.00
(g) Cash Deficit	46-885	\$ 0.00
Excluded from "CAPS"	xxxxxxx	xxxxxxxxxx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 522,200.00
(c) Capital Improvements	44-999	\$ 90,000.00
(d) Municipal Debt Service	45-999	\$ 34,581.00
(e) Deferred Charges - Municipal	46-999	\$ 106,031.00
(f) Judgements	37-480	\$ 0.00
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ 0.00
(g) Cash Deficit	46-885	\$ 0.00
(k) For Local District School Purposes	29-410	\$ 0.00
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)	50-899	\$ 67,200.94
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	07-195	\$ 0.00
Total Appropriations	34-499	\$ 1,499,313.94

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 19th day of May 2014. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2014 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 19th day of May 2014

 Clerk.