

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
November 16, 2015**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Council President Connie Hallman at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Ms. Hallman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 7, 2015. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Robert Ashbaugh-present, Mr. Tom Bremner- present, Mr. Billy Dawson-present, Ms. Connie Hallman-present, Mr. Phil Kartsonis-present, Mr. Bob Uhrik-present.

Also present: Deputy Clerk Christine Witt and Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

Ms. Hallman congratulated John Hagemann and Robert Ashbaugh for being elected to the Council in the recent election. Ms. Hallman noted that the Mary Jacobs Library fundraiser was a success with a large attendance.

APPROVAL OF MINUTES

Regular Meeting Minutes – November 2, 2015

Mr. Kartsonis moved to approve the minutes as presented and Mr. Bremner seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Dawson, Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

Executive Session Minutes – November 2, 2015

Mr. Bremner moved to approve the minutes as presented and Mr. Dawson seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Dawson, Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

PUBLIC COMMENT

Ken Rizzi, 14 Crescent Avenue, asked where the next set of pedestrian crossing lights will be installed. Ms. Hallman answered that a grant application has been submitted for the intersection of Washington Street and Montgomery Avenue. Mr. Rizzi also commented that the meetings being held at the Reformed Church are getting out of hand and degrading the town. Mr. Kartsonis responded that the constables have focused on enforcing parking regulations but will investigate other infractions.

Raymond Whitlock, 94 Crescent Avenue, commented that the American flags at Panicaro Park and Borough Hall are in poor condition and in need of replacement.

APPROVAL OF VOUCHERS

Bill List dated November 16, 2015 was presented for approval. Mr. Bremner moved to approve all vouchers. Motion seconded by Mr. Dawson. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Dawson, Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

DEPARTMENTAL REPORTS

Tax Collector—October 2015

Court Administrator—October 2015

These reports were not available for review.

Water Department—October 2015.

Mr. Uhrik delivered the report prepared by Water Superintendent Tim Lesko. 2.6 million gallons of water were pumped in October. The air stripper needs painting. Cell phone companies have been removing their equipment from the water tower.

COMMITTEE REPORTS

Administration & Records – Mr. Bremner reported that he is working with Lucas Marxen to find a host for the Planning Board historic preservation website. Mr. Bremner suggested that an official list of office closure dates be voted on at the reorganization meeting.

Buildings & Grounds – Mr. Dawson reported that the playground mulch was delivered, and the flagpole light needs to be repaired.

Finance & Insurance – Mr. Ashbaugh reported that Couch Braunsdorf has been notified that the firm will not be reappointed in 2016. Mr. Ashbaugh has had a discussion with the Willis Group regarding organizing insurance coverage for next year.

Public Safety & Emergency Services – Mr. Kartsonis reported that residents on Crescent Avenue reported an issue of cats living in the sewers. The constables provided traffic control on Halloween and at the library fundraiser. The constables have met with the Court Administrator for training. The First Aid Squad audit was submitted and there are no issues. There is an OEM meeting scheduled for tomorrow.

Streets & Roads – Ms. Hallman reported that JML completed sidewalk work at 1 Princeton Avenue as well as another location on Princeton Avenue and Washington Street. The contractor for the Firehouse driveway met with the Engineer and Fire Chief, the work should take approximately 3 days. Leaf pick up will happen this week, in two weeks, and once in December.

Water, Sewer & Environmental Protection – Mr. Uhrik delivered the report as noted above.

Council Representative to Planning Board – Ms. Hallman reported that the Planning Board will meet this Thursday.

Council Liaison to Recreation Committee – Ms. Hallman reported that Rocky Hill Community Group annual Tree Lighting party will be on December 6th from 4-6pm.

Council Representative to Board of Health – Mr. Uhrik reported that there will be a joint meeting of all contracting towns of the Montgomery Township Health Department. The Montgomery Township Health Department suggested the Rocky Hill discontinue its Board of Health website because it is archaic and difficult to update. Montgomery suggested the Borough instead have information on the main Borough website with links to the Montgomery Township Health Department website.

Zoning Officer's Report – no report.

Grants Committee – no report.

SPECIAL BUSINESS

Discussion of Animal Control Contract

Board of Health President Ken Rizzi presented the shared services agreement for animal control services proposed by Montgomery Township. The fees are \$2,775.00 per year. Council will review this contract in comparison with the services currently provided by South Brunswick Township.

UNFINISHED BUSINESS

Resolution 2015-86: Ratifying the Councils Decision to Award a Contract to MSI for the Purchase of New Computer Equipment

Mr. Bremner clarified the costs of the support offered by MSI: telephone support will cost \$46.20 per month and on-site support will cost \$2,400.00 per year.

Mr. Bremner moved to approve the resolution as amended and Mr. Ashbaugh seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Dawson, Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

NEW BUSINESS

Resolution Authorizing a Transfer in the Amount of \$2,500.00

Mr. Bremner moved to approve the transfer of \$1,500.00 to the Planning Board and \$1,000 to FICA from the Surety Bond line item. Mr. Ashbaugh seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Dawson, Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

COMMUNICATIONS

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

Cliff Moore, Skillman Avenue, asked if there was a Court Report, but the report was not available for the meeting.

Raymond Whitlock, 94 Crescent Avenue, noted that at least one veteran was concerned that there was no public ceremony in honor of Veteran's Day this year.

ADJOURNMENT

Motion was made by Mr. Bremner with a second by Ms. Hallman to adjourn the meeting at 8:28 PM. Motion carried on voice vote.

Respectfully submitted:

Christine Witt

Deputy Borough

November 16, 2015

**List of Bills - (0110101001) CASH
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
8657	4 - ROCKY HILL 76ERS	PO 5608 Annual contribution to Rocky Hill 7	600.00	600.00
8658	600 - ACCELA	PO 5612 Agenda and Minutes software	225.00	225.00
8659	12 - ARC OF SOMERSET COUNTY	PO 5610 Borough Hall cleaning October 2015	200.00	200.00
8660	48 - ROCKY HILL COMMUNITY GROUP	PO 5607 RHCG contribution; fall clean up	1,500.00	
		PO 5607 RHCG contribution; fall clean up	500.00	2,000.00
8661	547 - Comcast	PO 5597 Phone and Internet	253.95	253.95
8662	83 - G & T Landscaping Inc	PO 5297 Lawn Service 2015 Reso 2015-42	840.00	840.00
8663	486 - JARED WITT	PO 5594 Public Defender service September 2	200.00	200.00
8664	520 - Newtech Recycling	PO 5601 Electronic Waste Recycling	1,420.75	1,420.75
8665	594 - PREMIER DISPOSAL	PO 5598 Garbage service October 2015 & Fall	5,611.08	5,611.08
8666	210 - PSE&G	PO 5600 Street Lights Electric	765.62	765.62
8667	210 - PSE&G	PO 5604 Crescent Point Park electric	11.95	11.95
8668	210 - PSE&G	PO 5605 Crescent Point Park electric	6.24	6.24
8669	210 - PSE&G	PO 5609 Municipal Building electric	339.37	339.37
8670	354 - RICOH USA, INC.	PO 5595 Copy machine rental	109.73	109.73
8671	455 - TAMARA LEE PP	PO 5602 Planning Services	1,443.75	1,443.75
8672	291 - VITAL SERVICES GROUP	PO 5603 Estimated Postage & Handling for 20	96.60	96.60
8673	574 - WEST TRENTON/MONTGOMERY TRUE VALUE	PO 5599 Tarps	17.98	17.98
TOTAL				14,142.02

**List of Bills - (1926005) INTERFUND - DUE CURRENT
TRUST OTHER**

Check#	Vendor	Description	Payment	Check Total
8656	455 - TAMARA LEE PP	PO 5602 Planning Services	525.00	525.00
TOTAL				525.00

**List of Bills - (0810101001) CASH
UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
7071	465 - JEFECO EQUIPMENT	PO 5611 Markout paint	64.50	64.50
7072	450 - ONE CALL CONCEPTS INC	PO 5596 October One Calls	2.48	2.48
7073	210 - PSE&G	PO 5606 Water Dept. electric	1,282.37	1,282.37
TOTAL				1,349.35

Total to be paid from Fund 08 UTILITY OPERATING

1,349.35

1,349.35

RESOLUTION 2015 - 86

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, at the November 2, 2015 meeting of the Borough Council, the Mayor and Council approved funding for the purchase of new computers for the Borough for an amount not to exceed \$8,841.98; and

WHEREAS, the Borough had solicited three quotes from MSI, Diamond and South Brunswick Township; and

WHEREAS, the contractor who was the most advantageous to the Borough was MSI Software; and

WHEREAS, the Mayor and Council also agreed to purchase a support contract in the amount of \$2,954.40; and

WHEREAS, the Mayor and Council also will need to purchase Microsoft 365 for a cost of \$68.00 per month; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, ratify the below as follows:

1. That the Borough of Rocky Hill signs a contract with MSI for an amount not to exceed \$8,841.98 for the hardware and \$2,954.40 for the support.
2. That the Borough of Rocky Hill agrees to purchase Microsoft 365 for a fee of \$68.00 per month.
3. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
4. This Resolution shall take effect immediately.

ATTEST:

By: _____

Rebecca P. Newman, RMC
Borough Clerk

By: _____

Jeff Donahue,
Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: 01-201-44-901-752



Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on November 16, 2015.

Rebecca P. Newman, RMC
Borough Clerk

**RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT
AND UTILITY FUNDS OF THE
Borough OF Rocky Hill FOR THE BUDGET YEAR 2015**

BE IT RESOLVED on this 16th day of November, 2015 by the Borough Council for the Borough of Rocky Hill, County of Somerset, that from the surplus balance in the 2015 budget appropriations transfers be made as follows:

CURRENT FUND: Inside the CAP to Inside the CAP
Operating Expenses and Salaries & Wages

<u>Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
Surety Bonds	2,500.00	
Planning Board		1,500.00
FICA		1,000.00
TOTAL	\$ 2,500.00	\$ 2,500.00

Adopted - Nov. 15, 2015



Rebecca Neman, RMC
Clerk



Jeff Donahue,
Mayor