

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
February 17, 2016**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Donahue at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Donahue read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 13, 2016. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Robert Ashbaugh-present, Mr. Tom Bremner- present, Mr. Billy Dawson-absent, Mr. John Hagemann-present, Mr. Phil Kartsonis-present, Mr. Bob Uhrik-present.

Also present: Mayor Jeff Donahue, Clerk Rebecca Newman, Deputy Clerk Christine Witt, CFO Joe Monzo and Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

Mayor Donahue commented that he and the Council are working on the budget. The Mayor also noted that there was a major fire in Hillsborough last week, and he thanked all of the emergency services organizations that assisted in fighting the fire.

APPROVAL OF MINUTES

A. Regular Meeting Minutes – February 1, 2016

Mr. Kartsonis moved to approve the minutes as presented and Mr. Hagemann seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Hagemann, Kartsonis, Uhrik

Against: None

Abstain: None

B. Executive Session Minutes –February 1, 2016

Mr. Bremner moved to approve the minutes as presented and Mr. Kartsonis seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Hagemann, Kartsonis, Uhrik

Against: None

Abstain: None

PUBLIC COMMENT

None

APPROVAL OF VOUCHERS

Bill List dated February 17, 2016 was presented for approval.

Mr. Ashbaugh moved to approve all vouchers except 8756. Motion seconded by Mr. Kartsonis. Motion carried on roll call vote.

For: Hagemann, Kartsonis, Uhrik

Against: None

Abstain: None

Recused: Ashbaugh, Bremner

Mr. Uhrik moved to approve voucher 8756, Mr. Kartsonis seconded the motion, and motion carried on roll call vote.

For: Hagemann, Kartsonis, Uhrik
Against: None
Abstain: None
Recused from vote: Ashbaugh, Bremner

DEPARTMENTAL REPORTS

Tax Collector—January 2015
Court Administrator—January 2015
The Mayor delivered the reports.

COMMITTEE REPORTS

Administration & Records – Mr. Bremner reported that Historic District website is almost ready to go live. Bremner and Mayor Donahue are evaluating the website Click See Me for Borough use. Mr. Ashbaugh reported that he has begun sorting boxes in the archives. Mayor Donahue commented that the Borough has begun using paperless agendas.

Buildings & Grounds – Mr. Bremner reported that the plumbing work is complete. The elevator maintenance room is having an issue with the fan going on during cold weather. Mr. Bremner is meeting with a representative from the County to see if the 2013 County grant can be used to fix the leak in the attic.

Finance & Insurance – Mr. Kartsonis reported that he working toward completing the paper work to become a signer on the bank accounts.

Public Safety & Emergency Services –Mr. Dawson and Mr. Kartsonis met to discuss transitioning the committee.

Streets & Roads – Mr. Uhrik spoke with Engineer Tanner about snow removal issues. Mayor Donahue suggested that Mr. Uhrik plan ahead for streets projects.

Water, Sewer & Environmental Protection – Mr. Hagemann reported that the leak in the water system has been identified.

Council Representative to Planning Board – Mr. Ashbaugh reported that the February Planning Board meeting was cancelled because there were no new applications.

Council Liaison to Recreation Committee- No report.

Council Representative to Board of Health – Mr. Uhrik reported that the Board of Health will meet in March.

Zoning Officer's Report –no report.

Grants Committee – Mr. Bremner is reaching out to the County regarding future grant applications. Work from the previous grant will be performed this summer.

SPECIAL BUSINESS

Discussion: Allocation of Funds to Public Safety Organizations

The Mayor and Council discussed what process should be in place for the allocation of funds to public safety organizations. The Council generally agreed that an upfront budget at the beginning of the year, a mid-year status update, and an end-of-year budget should be required. Payments do not need to be tied to receipts. The first quarterly payments to the Fire Department and First Aid Squad were approved on the bill list.

Application for Keith Moran

Mr. Bremner moved to approve the application, and Mr. Kartsonis seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Hagemann, Kartsonis, Uhrik
Against: None
Abstain: None

Discussion of Community Group Dates

The Rocky Hill Community Group (RHCG) requested to use Borough property to hold the following events: Spring Egg Hunt, March 26th; Earth Day, April 16th; Rocky Hill Day, June 25th. The Council approved these events by voice vote.

The RHCG also requested to hold the town-wide yard sale on May 14th. The big trash pick up will take place the following week.

Sign for Nursery School

The Rocky Hill Cooperative Nursery School requested to put a sign on Borough property advertising an open house. The Council approved this request on voice vote.

UNFINISHED BUSINESS

Resolution 2016-34

Mr. Uhrik moved to approve the resolution, and Mr. Bremner seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner, Hagemann, Kartsonis, Uhrik

Against: None

Abstain: None

Ordinance 2016-01: An Ordinance of the Borough of Rocky Hill Designating the Rocky Hill First Aid and Rescue Squad as the Borough's Authorized Responder Agency for Emergency Medical Services

The floor was opened to public comment, hearing none, the floor was immediately closed.

Mr. Uhrik moved to adopt the ordinance, and Mr. Kartsonis seconded the motion. Motion carried on roll call vote.

For: Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

Recused from vote: Ashbaugh, Bremner

Ordinance 2016-02

The floor was opened to public comment, hearing none, the floor was immediately closed.

Mr. Bremner moved to adopt the ordinance, and Mr. Ashbaugh seconded the motion. Motion carried on roll call vote.

For: Ashbaugh, Bremner Hallman, Kartsonis, Uhrik

Against: None

Abstain: None

NEW BUSINESS

None

COMMUNICATIONS

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

The floor was opened to public comment, hearing none the floor was closed.

EXECUTIVE SESSION: Resolution 2016-35 to Retire into Executive Session (8:26 PM)

Mr. Bremner moved to retire to Executive Session, Mr. Kartsonis seconded, and motion carried on voice vote.

Executive Session ended and Regular Session resumed at 9:50 PM

ADJOURNMENT

Motion was made by Mr. Bremner with a second by Mr. Hagemann to adjourn the meeting at 9:50 PM.
Motion carried on voice vote.

Respectfully submitted:
Christine Witt
Deputy Borough

February 17, 2016

**List of Bills - (0110101001) CASH
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
8747	12 - ARC OF SOMERSET COUNTY	PO 5731 Janitorial Services January 2016	200.00	200.00
8748	606 - BANISCH ASSOCIATES	PO 5698 Court Appointed Master for Affordal	256.25	256.25
8749	39 - CENTRAL JERSEY SECURITY	PO 5722 Replacement of 12 smoke detectores	911.00	911.00
8750	60 - COURIER NEWS	PO 5709 Legal advertising	99.67	99.67
8751	547 - Comcast	PO 5714 Phone and Internet	256.52	256.52
8752	68 - DAVID LANNING INC	PO 5708 Replace and Repair Lav faucet	640.00	640.00
8753	71 - DIFRANCESCO BATEMAN PC	PO 5703 Legal Services	5,412.00	5,412.00
8754	71 - DIFRANCESCO BATEMAN PC	PO 5721 Affordable Housing Declaratory Judg	4,672.80	4,672.80
8755	81 - ROCKY HILL FIRE COMPANY NO 1	PO 5701 2016 Expenses Reimbursement # 1.	6,575.00	6,575.00
8756	82 - ROCKY HILL FIRST AID SQUAD	PO 5702 2016 Rocky Hill First Aid Squad Rei	6,575.00	6,575.00
8757	334 - GANN LAW BOOKS	PO 5719 2016 NJ Police Manual	75.00	75.00
8758	591 - HOME DEPOT CREDIT SERVICES	PO 5734 Buildings & Grounds Supplies	41.00	41.00
8759	486 - JARED WITT	PO 5706 Public Defender services October 20	200.00	200.00
8760	115 - JML LANDSCAPING INC.	PO 5733 Christmas Tree Pick Up	1,000.00	1,000.00
8761	163 - MONTGOMERY TOWNSHIP	PO 5656 2015 Van Horne Park Expenses	12,000.00	12,000.00
8762	594 - PREMIER DISPOSAL	PO 5696 Garbage service December 2015 & Jan	7,482.16	7,482.16
8763	210 - PSE&G	PO 5715 Street Lights Electric	782.24	782.24
8764	210 - PSE&G	PO 5723 Crescent Point Park electric	6.96	6.96
8765	210 - PSE&G	PO 5724 Panicaro Park electric	5.79	5.79
8766	210 - PSE&G	PO 5732 Municipal Building electric	684.84	684.84
8767	408 - RAYMOND J. STINE ESQ.	PO 5697 Municipal Prosecutor Ocboer & Decem	1,000.00	1,000.00
8768	354 - RICOH USA, INC.	PO 5716 Copy machine rental	109.73	109.73
8769	247 - SOMERSET COUNTY TREASURER	PO 5726 Snow and Ice Salting 2/5/16	1,210.92	1,210.92
8770	251 - SOUTH BOUND BROOK BOROUGH	PO 5729 Police Service Jan. 10-Feb. 9; Cour	4,550.47	4,550.47
8771	252 - SOUTH BRUNSWICK TOWNSHIP	PO 5695 Animal control service 2014	714.03	714.03
8772	421 - T. Fiotakas	PO 5730 Firehouse Driveway	14,582.00	14,582.00
8773	455 - TAMARA LEE PP	PO 5704 COAH, Professional Planner Services	551.50	551.50
8774	284 - VALIC	PO 5700 2013 LOSAP supplemental #3	1,000.00	1,000.00
8775	286 - VAN CLEEF ENGINEERING	PO 5699 Engineering Services November & Dec	6,014.75	6,014.75
8776	291 - VITAL SERVICES GROUP	PO 5720 Tax Assessment Postcards 2016; Tax	152.98	152.98
8777	387 - W. B. MASON CO.	PO 5710 Office supplies	307.39	307.39
8778	320 - WESTERN PEST SERVICES	PO 5711 Yearly pest control service 2016	365.76	365.76
8779	530 - WOOLSON SUTPHEN ANDERSON	PO 5705 Planning Board Legal Fees	1,512.00	1,512.00
TOTAL				79,947.76

**List of Bills - (0810101001) CASH
UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
7098	608 - FSC LEAK DETECTION	PO 5728 Leak Locating Service	900.00	900.00
7099	380 - HANS OLSEN	PO 5717 Water Dept. maintenance	395.00	395.00
7100	450 - ONE CALL CONCEPTS INC	PO 5707 January One Calls	6.20	6.20
7101	204 - PITNEY BOWES	PO 5712 Postage machine rental	117.00	117.00
7102	204 - PITNEY BOWES	PO 5713 Postage machine refill January 2016	108.99	108.99
7103	210 - PSE&G	PO 5725 Water Dept. electric	1,787.87	1,787.87
7104	607 - SCHILKE CONSTRUCTION CO.	PO 5727 Hickory Court Repair, 8 Montgomery.	12,159.37	12,159.37
7105	311 - TIM LESKO	PO 5718 Water Dept. maintenance	465.00	465.00
TOTAL				15,939.43

Total to be paid from Fund 08 UTILITY OPERATING

15,939.43

15,939.43

BOROUGH OF ROCKY HILL

ORDINANCE NO. 15-___

AN ORDINANCE OF THE BOROUGH OF ROCKY HILL
DESIGNATING THE ROCKY HILL FIRST AID SQUAD AS THE
BOROUGH'S AUTHORIZED RESPONDER AGENCY FOR
EMERGENCY MEDICAL SERVICES.

BE IT ORDAINED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

Section 1. Designation. The Rocky Hill First Aid Squad is designated as the Borough of Rocky Hill authorized responder agency for emergency medical services.

Section 2. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be valid and enforceable.

Section 3. Effective Date. This Ordinance shall become effective after final passage, adoption and publication, according to law.

ATTEST:

BOROUGH OF ROCKY HILL

By: _____
Rebecca Newman, Clerk

By: _____
Jeff Donahue, Mayor

Introduction _____, 2016

Final Adoption _____, 2016

EXPLANATION: THIS RESOLUTION ALLOWS THE BOROUGH COUNCIL TO RETIRE INTO
EXECUTIVE SESSION.

BOROUGH OF ROCKY HILL

RESOLUTION 2016-34

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the executive Session of February 1, 2016

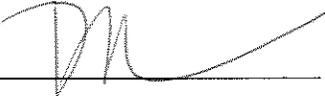
2. The general nature of the subject matter to be discussed is as follows:

Contract Negotiations: Lease Negotiations with AT&T

3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.

4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately.



Rebecca P. Newman

Borough Clerk

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk, of the Borough of Rocky Hill, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a regular meeting of said Council held on February 1, 2016.

Rebecca P. Newman

Borough Clerk

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-35

**Ratifying the Councils Decision to Authorize an Emergency Procurement Contract to
Schilke Construction for the Water Main Breaks**

WHEREAS, the Borough of Rocky Hill had a water main break on January 6, 2016 on Hickory Court; and

WHEREAS, there was an additional water leak at 4 Montgomery Ave on January 16, 2016; and

WHEREAS, these were emergency repairs that needed to be performed immediately; and

WHEREAS, the Borough Engineer called two contractors that are qualified to perform these services as follows:

J. Cronce Constuction, Lambertville, NJ
Schilke Construction, Hillsborough, NJ ; and

WHEREAS, Schilke Construction was the only company that responded and provided a crew; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6 a municipality can award a contract for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for these services.

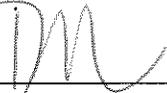
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill ratifies the Borough Engineers decision to award an Emergency procurement contract to Schilke Construction Co. to repair the broken water main on Hickory Court and the subsequent emergency repair of a broken valve box on Montgomery Avenue.
2. That the Borough of Rocky Hill approves the repairs in the amount of \$10,190.07 for Hickory Court and \$1,969.30 for the repairs at 8 Montgomery Avenue.

3. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.

4. This Resolution shall take effect immediately.

ATTEST:

By: 
Rebecca P. Newman
Borough Clerk

By: 
Jeff Donahue, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from:

Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on February 17, 2016.

Rebecca P. Newman
Borough Clerk