

**Present:** Lisbeth Haines, MD (presiding); Mary Germain, Ed.D., ANP-BC; Stephen Papenberg, MS, South Brunswick/Rocky Hill Health Officer; Beverly Poelstra, MD; Peggy Querec, MSN, RN.; Ed Zimmerman, Rocky Hill Borough Mayor, ex-officio.

**Absent:** Susan Fisher, VMD

**Call to Order:** The meeting was called to order at 4:35 p.m. by Dr. Haines, pursuant to the provisions of the Open Public Meetings Law.

**Review of Minutes of the meeting held on May 13, 2008:** Minutes reviewed. Motion to approve was made by Dr. Poelstra, seconded by Dr. Germain. The Minutes were unanimously approved as submitted.

**Report of Health Officer:**

**Public Health Association's Collaborative Effort (PHACE):** will sponsor an all-day conference on Wednesday, September 24, 2008. The primary focus of the conference will be on developing CHIP(s) – Community Health Improvement Plans – that address the identified needs of the community and which identify measurable outcomes to be achieved. The conference will be held at Mercer County Community College in West Windsor, New Jersey. Pre-registration is required; contact Mr. Papenberg.

**Somerset Community Health Improvement Plan (SCHIP) Meeting:**

Dr. Haines and Mr. Papenberg attended. The focus was on "Health Access". Among the issues discussed was the possible establishment of Federally Qualified Health Centers (FQHC) in Somerset County. Concern was expressed that the mean income level of Somerset County residents may be too high to qualify for development of FQHC(s). If this is so, exploration of setting up a Somerset County satellite of the Plainfield FQHC (Middlesex County) may be explored. Representatives from the Plainfield FQHC will attend the next Access to Health Care Sub-committee of the SCHIP.

**Bioterrorism:** a meeting of selected Health Officers and State representatives to the New Jersey Office of Emergency Management, met on Thursday, May 1, 2008 to continue to streamline the medication distribution process in the event of a major, regional medical emergency that requires accessing the national stockpile of medications that are essential to combating bioterrorist attacks – e.g. anthrax... Mr. Papenberg has spoken to Mr. Alan Querec, the Borough of Rocky Hill's Emergency Management Coordinator. Multiple, fixed distribution sites are being designated, such as commercial centers, industries, retirement communities and nursing homes ... Such sites will maximize the efficient distribution of medication(s), minimize non-essential road traffic and insure prophylaxis/treatment of potentially vulnerable populations. Mr. Papenberg distributed a schematic (SCHD-P Summers 4/9/08), depicting the flow of county residents through the proposed Somerset County Municipal Medication Centers.

**Nail Salons:** South Brunswick has about 12-13 such salons. Some questions have arisen about inspecting and licensing the salons. The New Jersey Department of Health carries out the inspections and issues the licenses. Several spot inspections by officials of the South Brunswick Health Department were carried out to determine the salons' compliance with regulations. It was determined that the NJDOH only inspects a given salon under two conditions: when the salon initially opens, and if the Department has received a direct consumer complaint. Mr. Papenberg shared this information, should the RHBOH wish to consider pursuing more stringent inspection of its salon.

**Stray cats:** Mr. Papenberg spoke with Mr. Uhrik, a member of the SBHD staff re: the issue of stray cats in Rocky Hill. The Animal Control Officer for South Brunswick advised Mr. Uhrik that the resident should trap the stray cat in a Have-A-Heart trap and then call the South Brunswick Health Department who will dispatch their Animal Control Officer to pick up the trap containing the stray cat. The SBHD could purchase traps for use by Borough residents and bill the Borough for the cost of the purchase.

**Zarephath Health Clinic:** located in Somerset, New Jersey, it is a primary care clinic for those without health insurance, that is staffed completely by volunteers. The suggested donation/visit is \$25.00. Dr. Haines will add it to the Fact Sheet of Health Resources that she developed. It can also be added to the RHBOH website by Dr. Fisher, and informational flyers posted in the RH Post Office. Contact information is as follows:

Alieta Eck, MD PO Box 9182 8 College Way, Zarephath, New Jersey 08890	E-mail: <a href="mailto:ZHCenter@aol.com">ZHCenter@aol.com</a> Phone: 732-537-0737 Fax: 732-537-0738
---	--

**Old Business:**

**Municipal Alliance:** next meeting will be held on Monday, June 9, 2008. Dr. Poelstra cannot attend the meeting on 6/9, but she recently attended a Grant Review Sub-committee meeting to explore ideas for meeting the State’s criteria for obtaining grant monies.

**Sandbox Cover:** Dr Haines received an e-mail from Mr. Cook, Vice President of the Rocky Hill Cooperative Nursery School (RHCNS), in which he reported that he has researched a potential solution to the need to cover the sandbox when it is not in use. He will recommend his solution to the Board of the RHCNS at its meeting next week.

**Head Lice Follow-up:** apparently there is excessive parental concern expressed whenever there is even a minor outbreak of head lice within the Montgomery School System. Dr. Poelstra, a pediatrician, said that she thought that the concerns were unwarranted and recommended tabling discussion of the issue until, and if, there is another outbreak. There was unanimous agreement to do so.

**New Business:**

**Coverage during Dr. Haines’ vacation period (June 2008):** Dr. Poelstra, as Vice President of the Board of Health, will assume the leadership of the RHBOH during Dr. Haines’ absence.

**BOH Plan for ’07-’08:**

**Communication:**

- **RHBOH website:** a press release was sent to the Princeton Packet and the Montgomery News. Mr. Papenberg also faxed copies of the press release to Franklin and Montgomery townships.

The board members acknowledged the need to develop a process for periodic updating of the materials on the website, as well as the development of additional materials deemed essential by the Board. A suggested format for doing so was: headline/title; small

amount of content; links to valuable resources. Existing materials & potential additional topics identified for future development are:

- Updated Community Health Survey
- Information on Shingles (exploration of the possibility of making the vaccine available, for a fee, at the November 13, 2008 Rocky Hill Flu and Pneumonia Vaccine Clinic. Mr. Papenberg will determine if it is Medicare reimbursable.
- Radon as a health hazard; testing for radon. Dr. Germain will research this topic. Kits available from SBHD:\$20.
- Remediation of lead paint: new regulations per Executive Order from Governor's Office. Mr. Papenberg will bring new regulations to next meeting.
- Stray cats
- Licensing and inspection of nail salons.
- Head Lice: Dr. Poelstra will assume responsibility for this topic.
- Updating resources on the RHBOH Fact Sheet.

Members also requested data about the total number of hits on the website and a breakdown of repeat vs: new users.

- **Mission Statement:** Dr Haines developed and distributed a proposed RHBOH Mission Statement which was accepted by the Board. The statement will be posted on the RHBOH website.

Our mission is to protect and promote the well-being of all the people of Rocky Hill. By focusing on both community initiatives and individual action, we work to prevent disease and threats to health, to support healthy living and to help prepare for emergencies. We approach our mission by assessing local needs, establishing priorities, providing leadership, monitoring operations and measuring outcomes.

- **Accident Prevention:** Ms. Querec will research safety issues related to the use of the tow path and will report back to the Board at a future meeting. Dr. Germain distributed copies of a one page table assessing the applicability of specific traffic calming devices to given types of roads. The table also took into consideration factors such as use of a route by Emergency Responders. Discussion will continue at future meetings of the RHBOH.
- **Update on Animal Ordinances & Animal Census:** Dr. Haines reported that the Borough's new animal ordinance was adopted on 5-19-08. The Borough has purchased and is installing new pet licensing software. At the Borough Council meeting on 6-2-08, it was decided that the new fee structure for licensing dogs and cats in the Borough will take effect immediately. However, penalties will NOT be imposed until 2009. As of 6-3-08, 32 dogs and 24 cats have been registered with the Borough. The **Animal Census** is scheduled for August; will be conducted by paid data collectors. The Calendar on the RH website will alert residents to the upcoming census and its supplemental purposes: distribute licensing information and a Fact Sheet on rabies.
- **Preparedness – Van Horne Park signage:** Mayor Zimmerman reported that the signage will be installed this week.

The meeting was adjourned at 6:10 p.m. Next meeting: 9-9-08 at 4:30pm.

Respectfully submitted,

Mary Germain, EdD., ANP-BC