

**Rocky Hill Board of Health
Minutes of Meeting October 7, 2010**

MEMBERS IN ATTENDANCE:

Lisbeth Haines MD (presiding), Susan Fisher VMD, Mary Germain EdD, APRN-BC, Beverly Poelstra MD

Also present: Linda Goldman, Borough Council Liaison and Ben Strong, SCDOH Representative (4:40 pm)

Absent: Margaret Querec RN MSN

CALL TO ORDER:

The meeting was called to order by Dr. Haines at 4:36 pm in compliance with the open Public Meeting Law Chapter 231.

REVIEW AND APPROVAL OF MINUTES:

Minutes of the meeting from September 2, 2010 were reviewed.

Minutes were approved as written with one correction. Dr. Fisher's credentials corrected to read VMD.

Motion to accept was made by Dr. Poelstra, seconded by Dr. Fisher and unanimously approved.

REPORT OF THE SCDOH LIAISON:

Mr. Strong presented monthly activity report for September. There were 2 inspections of retail food and beverage establishments, both of which received Satisfactory ratings, and 2 investigations of potentially abandoned/unsealed wells. One review of lab report, which was negative for Rocky Mountain Spotted Fever. Will continue to assess recycling compliance of local establishments.

OLD BUSINESS

- NOISE - Follow-up on noise complaint re: early morning trash pickup at Princeton North Shopping Center. Dr. Germain feels that noise now occurs at a more reasonable hour – 6:15am instead of 4:30 am.
- INFLUENZA - Influenza clinic for adults will occur on Thursday, November 18, 2010 from 10am-12pm. Trivalent vaccine will be given, which includes H1N1 and the 2 most prevalent influenza strains. Rocky Hill Reformed Church gave approval to use their property. As usual, no charge for Rocky Hill residents, however they are asked to bring a Medicare card. The fee for nonresidents is \$25, which will be publicized. BOH to distribute flyer via Rocky Hill Community Group which will specify who gets charged. Flyers will also be posted at the Mary Jacobs Library and the US Post Office. Mr. Strong will print 500 copies of flyers. Signage in front of firehouse will be used as well.
- ABANDONED WELLS - Dawn Prandi has had difficulty contacting property owner re: abandoned well on Block 3 Lot 2 which must be sealed properly as per NJ code, as contaminants may travel to water supply. Ms Goldman brought up the topic at a recent Council meeting. Borough engineer suggested approximate \$3000 cost to seal the well, which can be billed to taxpayer. Ms. Goldman will create a new local ordinance based on county model. Dr. Fisher will post information on BOH website about whom to contact regarding abandoned wells. Dr. Poelstra suggested including information in a subsequent BOH newsletter.
- PROPERTY INSPECTIONS – Ms. Prandi contacted Robert Ward, local construction official, who sent a letter to the property owner at Block 4 Lot 18 re: outbuildings in disrepair which could harbor rodents/vermin. He has sent letter to property owner and he

will follow though. Building permit has been obtained for work on the front porch, which was also in disrepair. Once problem is identified, residents are given 30 days to respond.

Ms. Goldman to draft "Unfit Buildings" ordinance, which will read "buildings," not "dwellings." Currently the health office is the primary enforcer but the Mayor may designate additional public officers, using State housing code to determine if a building is fit. This will allow an officer to go on private property without being invited. If 5 residents complain that a building is structurally unsound, the Board of Health has authority to enter property and would be permitted to make repairs if the property owner is unable to. This would result in a tax lien, but would eliminate the hazard. Ms. Goldman has the support of the board of health to proceed with this ordinance.

MUNICIPAL ALLIANCE UPDATE – Montgomery Township/Rocky Hill Community Unity Conference to be held at Elks Club November 12, 2010 to bring various leaders in the community together. Dr. Poelstra and Mayor Zimmerman will attend. Karen Bilton, MJL teen librarian, will also attend.

FOOD ESTABLISHMENT LICENSING – Dr. Haines suggested that our current licensing ordinance be amended to reflect different fees for nonprofits. Ms. Goldman has created ordinance for reduced fee structure for nonprofit food establishments.

SHADE TREES – As the Shade Tree Committee no longer exists, authority for enforcement has migrated to council. Ordinance written by Ms. Goldman.

WEBSITE – Update by Dr. Fisher. 1127 visitors to site, year to date. Most are direct connections. Most visited page is main page, followed by Rabies vaccination. Dr. Haines will send additional topics for inclusion and solicited board members to contribute content. Information on upcoming drug disposal day will be added.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:03 pm.

Next meeting: November 4, 2010 at 4:30 pm.

Respectfully submitted,

Beverly A. Poelstra, M.D.