

**Rocky Hill Board of Health  
Minutes of the Meeting on March 9, 2010**

Members in Attendance

Lisbeth Haines MD (presiding), Susan Fisher VMD, Beverly Poelstra MD, Mary Germain EdD, APRN-BC, FNAP.

Also present: Benjamin Strong, Somerset County Department of Health; Linda Goldman, Borough Council Liaison.

Absent: Margaret Querec M.S.N, RN

Call to Order

The meeting was called to order at 4:35 pm by Dr. Haines in compliance with the Open Public Meeting Law, Chapter 231.

Review and Approval of Minutes

Minutes of the 2/9/10 meeting were approved with minor changes. Motion by Dr. Germain to approve was seconded by Dr. Poelstra. All in favor.

Administration of Oath

The oath of office was administered by Dr. Haines to Dr. Poelstra.  
Dr. Poelstra reappointed to serve a 3 year term.

Report of the SCDOH Liaison

Monthly activity report presented by Mr. Strong

Need to close files for three possible cases of Lyme disease, which were old reports opened by South Brunswick Health Department. State requires final disposition. Mr.Strong to resolve this.

Old/Continuing Business

- Municipal Alliance Update - Montgomery Night Off (3/4/10) was a tremendous success and is scheduled to occur next year on 3/3/11. Mayor Zimmerman needs to make council resolution recognizing Municipal Alliance and Youth Services, however with the precarious nature of the programs due to state budget cuts, will put this item on back burner.
- Food Establishment Licensing - All 7 food establishments in town have submitted license renewal applications. File reviews for restaurant licenses are completed. Inspections of establishments will be unannounced but are scheduled to take place in the coming weeks.
  - Trinity Church requested a license for the first time. Fees waived for the 2 churches in town.
  - RH Hook and Ladder pays reduced fee of \$50.
  - Although it was erroneously believed that Main Street Catering neglected to renew their license, their check was mailed and cashed in December, however the records do not reflect this. Communications problems need to be resolved with licensure process.
- Child Health Resources – Directory of Youth Services, prepared by the county, is an excellent resource. Dr. Haines will provide URL to Linda Goldman to link to borough website.
- H1N1 Flu – Little current H1N1 activity countywide. Not clear if we have experienced second or third wave. CDC still recommends giving vaccine. County is continuing immunization program, shifting from major clinics to focused approach to reach other groups, such as churches and employers. Not sure what minimum number of vaccines, possibly 25.

The last H1N1 clinic occurred on 2/24/10, however Dr. Haines was not notified until the day before. There is an error as Dr. Haines is not on the master list. Mr. Strong will see to it that Dr. Haines is added to the list so that RHBOH will receive future notices.

- Animal Licensing/Rabies Clinic - Dr Fisher will update website and post rabies clinic on website. Clinic scheduled for Saturday, April 10, 12 -2 pm. Free and open to all, regardless of residency. Vet arranged. Dr Tokiwa will be paid \$100. Need list of set up procedures, as prior clinics have been arranged by and executed by South Brunswick Health Department. Dr. Haines has been in communication with Dave DeRosa at the county who will obtain vaccine from the state, approximately 50 doses. We need to advertise. Will contact Toby Whitlock to provide signage and post notices at post office and library as well as our website. Mr. Strong will have flyers printed, which will be distributed by Rocky Hill Community Group.
- Special Needs Population Registry - Dr. Germain inquired about OEM for Special Needs Populations Registry. Mr. Strong recently spoke with deputy director. They are working out the technical issues to get it up and running. Will be ready possibly by summer.
- Community Pet Survey - Still outstanding and 3 years overdue. Awaiting action by Borough Council to hire personnel.
- Veterans Resources - Resources and services for returning veterans investigated by Dr. Haines and will be added to the resource page of our website. Dr. Fisher will also add a Feature on the main page of the website.
- Noise Pollution - Dr. Germain commented on emptying of refuse containers at North Princeton Shopping Center which wakes her up at 5 am and probably also affects the ARC home. This area is under jurisdiction of Montgomery Township, and we cannot create or enforce noise ordinances on their turf. Mr. Strong will speak with Stephanie Carey about noise complaints.

#### New Business

Discussion about our responsibilities as far as monitoring health status and immunization for members of fire department and first aid squad. Mr. Strong confirmed State of NJ should be doing that. No follow-up required. Dr. Hallman has been council liaison for fire department in the past.

#### Adjournment

The meeting was adjourned at 6:04 pm on a motion from Dr. Fisher, which was seconded by Dr. Germain and was unanimously approved.

Next meeting April 13, 2010.

Respectfully submitted,

Beverly A. Poelstra MD