

Rocky Hill Board of Health  
Minutes of the Meeting on 04/8/2014

**Members Present:** Beverly Poelstra, M.D. (presiding); RN; Betsy Haines M.D., Susan Fisher, V.M.D

**Also Present:** Mark Pausch PhD, Borough Council Liaison; Michéle Samarya-Timm, SCDOH Liaison.

**Call to Order**

The meeting was called to order at 7:05 pm, prior notification having been given in compliance with the Open Public Meeting Law, Chapter 231

**Review and Approval of the Minutes:**

The approval of the meeting minutes for the March 11<sup>th</sup> meeting was postponed.

**Report of Somerset County Department of Health (SCDOH) Liaison**

- The well on the Amy Garrett House property was investigated and a letter sent to Dr. Poelstra containing information about a waiver.
- It was confirmed that the salt storage will be moved away from the Rocky Hill well head
- Ms. Samarya-Timm wishes that it be recognized by the Board of Health that this week is National Public Health week.

**Old Business**

**1. Rabies Clinic**

- a. Clinic took place and was a success, with 55 pets being vaccinated.
- b. The Borough will supply funds for the rabies vaccine
- c. Registration desk will be clearly demarcated at the next clinic to improve flow of crowds
- d. Documentation of where the pets are from and the distribution of cats to dogs will be drawn up.

**2. Animal Census**

- a. Will be conducted before the June 1<sup>st</sup> meeting.

**3. Animal Licensing**

- a. Those who do not license their animals properly will be served a summons by the Rocky Hill constables.

**4. Amy Garrett Well**

- a. The waiver issued from the state defines the terms that the well's edifice must be maintained in order for the waiver to apply.
- b. The well itself has been moderately sealed, but there exists no formal documentation.

**5. Website**

- a. Board of Health website has been updated
- b. Will now include information on tick season as well as SCDOH newsletter

**New Business**

**1. Salt Storage**

- a. Storage of salt and sand mixture on top of the Rocky Hill well head will be moved, as confirmed by the SCDOH.

**2. New E-mail**

- a. A new e-mail account for specific Board of Health documents for Board of Health members has been created for better storage.

**The next meeting will take place at 7:45, May 13, 2014.**

Ms. Haines made a motion to adjourn at 7:47 PM and seconded by Dr. Fisher with all in favor.

Respectfully submitted,

Eileen Hallman