

Minutes of the Meeting of the Rocky Hill Board of Health

December 10, 2013

Members present: Susan Fisher, VMD (presiding); Lisbeth Haines, MD; Beverly Poelstra, MD; Ken Rizzi, MPH.

Also present: Benjamin Strong, SCDOH Liaison; March Pausch, PhD, Borough Council Liaison

Call to Order

The meeting was called to order at 7:04 pm prior notification having been given in compliance with the Open Public Meeting Law, Chapter 231.

Review of Minutes

The minutes of the November 12, 2013 were reviewed and approved on a motion made by Dr. Haines and seconded by Mr. Rizzi.

Report of the Somerset County Department of Health (SCDOH) Liaison

Mr. Strong reviewed the monthly report from October. No issues. He will email November 2013 report to Dr. Fisher.

Old/Continuing Business

It was agreed among the members that the board would allocate \$750 toward hiring a secretary to provide minutes for 10 meetings per year. Notice to be placed in the post office.

Dr. Fisher provided a review of the accomplishments of the board for 2013 which include:

- Passage of the revised retail food establishment ordinance

- Library display of Emergency Preparedness and Rabies

- Dog/cat licensing compliance letter

- Revision of Rocky Hill Resident Information Sheet

- Rabies clinic – 56 animals vaccinated

- Acquired sidewalk sign

- Ran Flu clinic – exceeded prior year's numbers

- Maintained and updated BOH website

Dr. Fisher also noted that we were unable to complete the dog and cat census this year, but we will keep this as a goal for 2014.

New Business

Terms expiring for Mr. Rizzi and Ms. Querec on December 31, 2013. Both members have agreed to be reappointed.

Dr. Fisher will be stepping down as Board President. Dr. Poelstra has agreed to serve as future president.

We will attempt the pet survey in the spring with a targeted completion date of 2014, coinciding with pet licensing. Board discussed means to encourage compliance.

Our contract with SCDOH expires on December 31, 2014. We will negotiate a renewal in early 2014.

Next SEE meeting January 4, 2013. Board reconsidered whether it is worthwhile to attend, as many topics are not relevant to Rocky Hill. Dr. Haines will draft letter to Dr. Masaba.

Next Meeting

January 14, 2014 7pm

Adjournment

A motion to adjourn was made by Mr. Rizzi and seconded by Dr. Poelstra with all in favor. The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Beverly A Poelstra MD